

ELEMENTARY CURRICULUM

Hillsborough County Public Schools use state adopted standards and benchmarks as the foundation for all content area instruction. These standards may be viewed at the following Florida Department of Education website: <http://www.floridastandards.org/index.aspx>. The standards serve as the curricula for all subjects taught in elementary school.

CURRICULUM INFORMATION (HCPS Policy 5420)

Reporting Pupil Progress

- ❖ Hillsborough County Public Schools recognizes the right of parents to be informed of their children's instructional level, academic progress, and progress toward benchmark attainment. Teachers communicate student progress to parents through a system of progress reports, parent conferences and notes, progress alerts, and other school-based forms of communication.
- ❖ Hillsborough County Public Schools has developed a system of reporting growth and development of children that reflects best practice and current research in the area of assessment and evaluation. It combines traditional assessments and alternative assessments to reflect an overall evaluation of the student's academic achievement. Thus, the report card is a multi-dimensional summary of a student's growth and progress at a given time.
- ❖ Assessment is the gathering and recording of information, evaluation of that information in terms of a child's progress toward specific expectations, and reporting that information to students, parents, and colleagues. The focus of most of our assessment should be for the child as an individual.
- ❖ Assessment is an on-going process throughout the reporting period and should involve a variety of techniques, both formal and informal. A more accurate decision about a student's grade is made when multiple measures of the student's achievement are used. These methods may include but are not limited to:
 - o Oral questioning/interviewing;
 - o Teacher made tests;
 - o Textbook tests;
 - o Student self-assessment;
 - o Observing the student's performance, (i.e., shared reading activities, guided reading, mathematics problem-solving, scientific investigations, etc.) and
 - o Portfolios for Reading, Writing, Science, and/or Mathematics Expectations.
- ❖ One assessment method is not inherently superior to another; however, certain methods may more appropriately enable students to indicate their progress.
- ❖ The K-5 report card reflects the student's achievement in comparison to grade placement and instructional level.
- ❖ The K-5 report cards that are issued each grading period can be interpreted by the teacher at a conference. Report Cards are only a part of the reporting system. Parent-teacher conferences and samples of work sent home throughout the year are designed to keep parents informed of the child's progress.
- ❖ A Student Progress Alert is an interim report to alert parents that their child is not making satisfactory progress. It can be used at any time during the nine-week assessment period that the student's work and/or behavior reflect below satisfactory progress (N or U).
- ❖ Regular conferences between teacher and parent are an important part of the school's reporting system. Conference times are scheduled each year. The teacher will send written invitations, which should be answered promptly for efficient scheduling.
- ❖ Parents may also schedule conferences by contacting the school for an appointment. Conference times vary according to individual school schedules.
- ❖ The School District of Hillsborough County's Student Progression Plan reflects the Florida School Code. This Code states: "Beginning with the 2002-2003 school year, if the student's reading deficiency is not remedied by the end of Grade 3, as demonstrated by scoring a Level 2 or higher on the statewide assessment test in reading for Grade 3, the student must be retained" unless exempt from mandatory retention for good cause.

GRADE 2 AND 5 BENCHMARKS (HCPS Policy 5410.01)

Upon completion of grades two and five, every student must attain the minimal benchmarks in reading, writing, mathematics, and science. Frequent monitoring of student academic progress will occur to determine current level of performance.

Homework (HCPS Policy 5420)

A student has the right to:

- ❖ meaningful and relevant homework activity that reinforces school learning;

- ❖ homework that matches their individual abilities and interests to ensure the facilitation of independent, successful completion;
- ❖ homework that includes varied activities which reinforce the basic skills or extend and enrich concepts learned;
- ❖ homework that does not introduce new concepts;
- ❖ assignments that are made according to individual student needs and abilities;
- ❖ regular feedback to include parents regarding assignments. Parents should be notified when a student routinely does not complete homework.

Homework Assignments:

- ❖ should not be punitive in nature;
- ❖ should not require students to have specific resources such as internet access;
- ❖ should be coordinated among team members so as not to exceed the recommended amount of time devoted to homework;
- ❖ should not exceed a total of fifteen to twenty minutes per night for Kindergarten, a total of thirty minutes per night for students in grades 1, 2, 3, and forty-five minutes per night in grades 4 and 5. It is recommended that homework not be assigned on Fridays with special consideration given around testing and holidays;
- ❖ appropriate completion of homework assignments will be reflected in the Expected Behaviors section of the K-5 Report Card.

Media Center Books: (HCPS Policy 6152)

- ❖ All students, K-5, are encouraged and allowed to check out media center books.
- ❖ Lost or damaged media center books must be paid for by parent or guardian. Media book records must be cleared prior to withdrawing from school.
- ❖ Each school has a book loan policy regarding the number of books checked out at any given time.

Elementary School Guidance Services: (HCPS Policy 2411)

- ❖ Elementary school counselors provide an ongoing comprehensive guidance program to help students develop self-understanding, self-acceptance, effective interpersonal skills, academic achievement and career awareness.
- ❖ Counselors provide continuous assistance to students, parents, teachers, administrators, student support personnel and others to determine the appropriate educational assistance and support needed for all students.

MIDDLE SCHOOL GRADES 6-8

CURRICULUM AND INSTRUCTION INFORMATION (HCPS Policy 5420)

Grading Policies for Middle School Courses

- ❖ Grade reporting periods are at least nine weeks in length.
- ❖ By the end of the fifth week of each grading period, Interim Progress Reports or Scholarship Warnings will be issued to students who are failing or who are in danger of failing. Interim Progress Reports or Scholarship Warnings should be returned with parent or guardian signature.
- ❖ At the end of each grading period, a Progress Report (Report Card) indicating academic and conduct grades earned in each class is provided to the parent and student.
- ❖ The academic grade reflects learning gains; the conduct grade reflects behavior. In some cases the academic grade may be impacted by disciplinary consequences. For example, students are not permitted to make up work missed during an unexcused absence or suspension.
- ❖ Grades are based on the following chart.

Grading Scale	Letter Grade	Achievement Level	Quality Points
90% - 100%	A	Outstanding	4
80% - 89%	B	Above Average	3
70% - 79%	C	Average	2
60% - 69%	D	Lowest Acceptable Progress	1
0% - 59%	F	Failing	0

Grading Policies for Middle School Students Enrolled in High School Credit Courses

- ❖ Middle School students enrolled in high school credit courses must earn a minimum of a “C” average per semester to remain enrolled in the class with the exception of Algebra I, Algebra I Honors and Geometry Honors in 2nd semester.
- ❖ Grades earned for high school credit courses are part of the high school transcript and are included in the high school grade point average (GPA). Grades for honors level courses are weighted to correlate a student’s achievement with his/her class standing. A .04 bonus is added to the student’s cumulative grade point average for each semester completed in an honors course (see High School Policy).
- ❖ The grade forgiveness policy allows middle school students who earn a “C” average or below for a high school credit course to re-take the course. (see High School Policy).

Semester Exam Policy for Middle School Students Enrolled in High School Credit Courses

- ❖ Semester exams and/or end of course exams are mandatory for high school credit courses.
- ❖ A semester exam score below 50 percent, or the equivalent scaled score, will result in a failing grade for the course. However, middle school students who score below 50 percent, or the equivalent scaled score, on the semester exam and have earned a minimum of a “C” average may re-take the semester exam.
 - o Students who earn at least 50 percent, or the equivalent scaled score, on re-take exams will be graded as satisfactory, but will earn zero quality points for the exam. The semester average will include the two grading periods for the semester and the exam.
 - o Students who score below 50 percent, or the equivalent scaled score, on re-take exams will be graded as unsatisfactory and will be removed from the course.
- ❖ Students who are absent on an exam day (or days) due to illness may be required to present a doctor’s certificate to verify the illness.
- ❖ Students who refuse to take an exam or who are truant on an exam day will receive a zero with no option to take a make-up exam.
- ❖ After review by the principal, any student found guilty of cheating on an exam will receive a zero on the exam. If the student has earned five or more quality points during the two grading periods of that semester, the student will be permitted to take a make-up exam. A score below 50%, or the equivalent scaled score, will result in the student being removed from the course.
- ❖ Algebra End of Course (EOC) Exam is a state mandated exam for students enrolled in Algebra I, Algebra I Honors, and Geometry Honors. Students must receive a passing score to earn high school credit for the course.

Honor Roll Criteria

- ❖ To attain the Principal's Honor Roll, students must earn at least A's for all academic and conduct grades.
- ❖ To attain the High Honor Roll, students must earn at least four A's on a seven-period schedule with no grade lower than a B for academic and conduct grades.
- ❖ To attain the Regular Honor Roll, students must earn B's or higher for all academic and conduct grades.

Middle School Course Requirements

- ❖ Students must earn at least two quality points per semester to pass an annual course. Students with at least two quality points will be assigned a final semester grade based on the average of two, nine-week grades. Students who do not earn the minimum quality points must recover the corresponding semester of the course.
- ❖ Students must earn a minimum of two quality points to pass a semester course.

Promotion Requirements

- ❖ To be promoted to the next grade, sixth and seventh grade students must:
 - o pass language arts, mathematics, science, and social studies.
- ❖ To be promoted to ninth grade, eighth grade students must:
 - o meet the reading, writing and mathematics benchmarks;
 - o successfully complete three middle school or higher level courses in language arts, mathematics, science, and social studies;
 - o successfully complete a semester career planning course, or the equivalent integrated curriculum; and;
 - o complete an electronic Personal Education Planner (e-PEP)

Middle School Benchmarks

- ❖ The reading benchmark requires students to read and construct meaning from appropriate middle school level informational and literary text. Students may demonstrate proficiency by:
 - o scoring a Level 3 or higher on the 6th, 7th or 8th grade FCAT Reading SSS or
 - o successfully completing an 8th grade or higher level language arts course.
- ❖ The writing benchmark requires student to develop, organize, and communicate ideas in a clearly written essay. Students may demonstrate proficiency by:
 - o scoring a 3.0 or higher on the 8th grade FCAT Writes! or
 - o successfully completing an 8th grade or higher level language arts course.
- ❖ The mathematics benchmark requires students to develop an understanding of the following: Number Sense; Base Ten, Operation, and Problems; Fractions; Ratios/Proportional Relationships; Statistics and Probability; Expressions, Equations and Functions; Geometry and Measurement. "Students may demonstrate proficiency by:
 - o scoring a Level 3 or higher on the 6th, 7th, or 8th grade FCAT mathematics SSS or
 - o successfully completing an 8th grade or higher level mathematics course.

Extended Learning Program (ELP) (HCPS Policy 2262)

- ❖ The extended learning program is an intervention program that provides immediate and continuous academic support for struggling students during the school year. Schools may choose to offer ELP after school, before school, and/or on Saturdays.
- ❖ ELP Tutorial Support provides academic support to students scoring below level 3 on the FCAT Reading and Math (required when transportation is provided) and students needing assistance with advanced level courses.
- ❖ ELP Grade Enhancement courses provide support for students who receive a failing nine-week grade for Language Arts, Math, Science, or Social Studies. Students who successfully complete the ELP grade enhancement course will earn one quality point which is credited to the total points for the corresponding course. Students may not earn grade enhancement for high school credit courses
- ❖ ELP Course Recovery courses provide an opportunity for students who failed a Language Arts, Math, Science, or Social Studies course in a previous year to make up one semester of the failed course. Students may not use ELP to earn credit recovery for high school credit courses.

Middle School Guidance Services (HCPS Policy 2411)

- ❖ School counselors are available in every middle school to assist students, parents, and teachers with making the most effective use of educational resources.
- ❖ Counselors work directly with students, individually and/or in group settings, with a focus on academic planning and personal adjustment. Referrals to outside agencies are provided when appropriate.

Middle School Media Center Services and Resources

- ❖ Each middle school media center is staffed by a full-time media specialist who assists students with the selection of

reading materials and research strategies.

- ❖ Students are encouraged to check-out media center books.
- ❖ Books may be checked-out for two weeks and may be renewed once. Overdue books are subject to a five cent, per book, per day fine. Each school shall establish a book loan policy regarding the maximum number of books that may be checked-out at the same time.
- ❖ Students are responsible for all books checked-out through their card. Lost or damaged media center books must be paid for by the student, parent, or guardian.
- ❖ Student book records must be cleared prior to withdrawing from school.
- ❖ Students may access on-line media center resources via the internet from school or home. On-line resources include: encyclopedias, e-books, reference books, and full-text periodicals. Student user IDs and passwords are provided by the Media Specialist.
- ❖ Students may come to the media center before, during, and/or after school. A pass from the assigned teacher is required when students come to the media center during class time or the lunch period.
- ❖ Media center computers are intended for educational purposes only. Misuse will result in the student being sent back to class and possibly a referral to the assistant principal.

Career and Technical Education (CTE) (HCPS Policy 2210)

- ❖ Middle School Career and Technical Education programs include: Agribusiness, Business, Family and Consumer Sciences, Technology, Health Science, and Diversified and Marketing Education
- ❖ CTE programs provide students with an opportunity to explore careers and develop college readiness. Due to the interdisciplinary nature of the curriculum, CTE students experience and realize the practical application of knowledge and skills acquired through Language Arts, Math, Science and Social Studies courses.
- ❖ CTE curriculum is extended through Career and Technical Student Organizations (CTSO) with a focus on leadership development. Numerous high school credit CTE courses are offered at the middle schools. Contact a school counselor or assistant principal for more information regarding CTE course offerings and opportunities.

Electronic Personal Education Planner (HCPS Policy 2411)

- ❖ Career exploration and educational planning is integrated in the middle school 7th grade social studies course, as well as selected CTE courses. After completing the Choices career interest survey, students use an electronic Personal Education Planner (e-PEP) to develop a five-year educational and career plan for high school.
- ❖ Prior to the beginning of the ninth grade year, students must select a graduation plan based upon their talents, interests, and future career goals and plan 24 credits to complete their e-PEP.
- ❖ Students seeking a regular diploma may select from the following graduation plans: College Prep, Career Prep, College and Career Prep, and Standard Prep. Please see the Hillsborough County Public Schools Graduation Requirements brochure for an explanation of the requirements for each graduation plan, as well as the twenty-four credit option and the three-year, eighteen credit option.
- ❖ The graduation plan is indicated on each student's electronic e-PEP, which must be approved by the parent or guardian. The e-PEP will be maintained and reviewed annually throughout high school. If it becomes necessary to change the graduation plan, the student may update the e-PEP and submit the revised copy with a parent signature to the school counselor.

HIGH SCHOOL GRADES 9-12

ACADEMIC AND CURRICULUM INFORMATION

Membership (HCPS Policy 2215)

A full-time student is defined as one who attends school each day for seven courses; however, the seven courses can be comprised of any combination of on-site, Florida/Hillsborough Virtual, and dual enrollment classes. To be considered a Hillsborough County Public High School student, he/she must maintain enrollment in at least one on-site high school course each year. In addition, students must attend a Hillsborough County Public High School for at least one semester full-time in order to receive a diploma.

Part-time enrollment for Hillsborough County students is an option limited to students co-enrolled in hospital/homebound.

Academic Letters (HCPS Policy 5451)

- ❖ To be eligible to receive the academic letter, a student must have received an annual weighted grade point average of 3 .5 or higher (no rounding) at the end of the year at grades ten and eleven and at the end of the first semester for grade twelve.
- ❖ Courses will be weighted and bonus points will be awarded according to guidelines specified in the Student Progression Plan and Student Handbook (see Honor Courses).
- ❖ Remedial summer school credits will not be considered. Other summer school credits will be considered for the ensuing year or semester.
- ❖ Students must be enrolled full time.
- ❖ A review committee will be established to consider the citizenship of all academically qualified students.
- ❖ The review committee will consist of at least one assistant principal for student affairs, one counselor, one assistant principal for curriculum or administration and/or others as appointed by the principal.
- ❖ Students must be in attendance a minimum of one semester in the Hillsborough County School System and in attendance by the fifteenth day of the semester.
- ❖ Students transferring between Hillsborough County Schools after the fifteenth school day will be eligible to receive a letter at the receiving school.
- ❖ Students must have been enrolled in a regionally accredited school or credits must have been validated.
- ❖ Each student will receive an academic letter initially and receive a bar and/or letter for each year and/or semester he or she meets the eligibility requirements .
- ❖ The academic letter will be consistent in size and quality with other approved school letters such as athletic letters and shall be in the school's colors.
- ❖ The guidance department will publicize the requirements for earning an academic letter and notify students of their eligibility.

Acceptance of Work from Other Schools (HCPS Policy 5460.01)

- ❖ Credits and grades earned and offered for acceptance will be based on official transcripts and shall be accepted at face value subject to validation, as determined by State uniform transfer of high school credits policy (Florida DOE Rule 6-1.099).

Adult High School

- ❖ The adult high school may accept students, sixteen years old or older, who withdraw from day school.
- ❖ Upon written approval of a senior high school principal, a student may attend an adult high school to earn make-up credits. A student will be scheduled (at the principal's discretion) for co-enrollment in an adult high school. A student may not use credits earned in an adult high school to graduate prior to his or her normal time of graduation based upon the date of entry into grade one. A letter addressing the student's particular needs and responsibilities must accompany the student. This letter of authorization must include the student's name, state student number, the name of the courses to be taken, and the amount of credit to be earned.
- ❖ A student withdrawn from the day school and accepted in an adult high school may return to the day school prior to his or her eighteenth birthday, if approved by the principal.
- ❖ Exceptions to the preceding may be requested by the principal for approval by the Assistant Superintendent for Curriculum and Instruction.

Advanced Placement

- ❖ The Advanced Placement program offered by the College Board is an opportunity for students to earn up to one year of college credit in certain subject areas.
- ❖ To receive college credit, students must successfully complete the College Board examination in the given subject area at the end of the school year. Students interested in this program should contact their guidance counselor for more information.
- ❖ The final decision regarding college credit and/or placement is made by the college.
- ❖ Students scheduled into an AP course must remain in the course and take the AP exam unless released by the teacher and administration.

Articulation Agreements of Technical Programs (HCPS Policy 2423.01)

- ❖ Articulation is a cooperative effort that links high school career academies and Career and Technical Education (CTE) programs with college certificate, diploma, and associate degree programs. It provides students with an opportunity to receive free college credit for successfully completed High School courses.
- ❖ Students enrolled in a Career Preparatory or College and Career Preparatory course of study can earn credit towards an associate in science degree, associate in applied science, or advanced standing in an adult registered apprenticeship program by completing a Career Preparatory high school program. Currently, there are over 400 articulation agreements that exist between the school district and post-secondary institutions. For details see your CTE teacher and/or counselor.
- ❖ For further details on how to get a head start on a college degree while in high school, the student and parent should contact the high school guidance counselor, college and career counselor or CTE teacher.

Statewide Articulation Agreements - Industry Certification (HCPS Policy 2423.01)

The State Board of Education has approved the over 100 statewide Career and Technical Education Articulation Agreements which are based on industry certification. This supports the Department's Next Generation Areas of Focus effort Number 3 - "to expand opportunities for post-secondary degrees and certificates."

These agreements are intended to be a minimum guarantee of articulated credit and do not preclude institutions from granting additional credit based on local agreements. Please see your CTE teacher and/or counselor for more information.

Industry Certification (HCPS Policy 2423.01)

The Florida Career and Professional Education Act (CAPE) established industry certifications for high school students. An industry certification is an industry recognized credential that signifies the student is proficient in a specified skill set. The certifications are regulated by state and federal agencies and require the student to pass an end of program assessment. In addition to the certification earned, the graduate receives a diploma seal denoting this accomplishment. Industry certifications can lead to articulated post-secondary credit. For more information, please see your Career and Technical Education teacher.

Co-Curricular and ExtraCurricular School Letter (HCPS Policy 5451)

- ❖ Each student fulfilling requirements for the school letter under any category will receive an initial school letter. In addition, a pin or symbol will be awarded for every co-curricular area for which the student has met requirements. A bar will signify ensuing awards .
- ❖ Requirements for band auxiliary units include:
 - o earn an overall GPA of C or higher;
 - o participate in all scheduled rehearsals, performances and evaluated festivals; excused absences shall be at the directors discretion;
 - o return all assigned materials (not owned by the student) and have no outstanding debts to the music program;
 - o maintain appropriate behavior at all functions as described in the student Code of Conduct established by Hillsborough County Public Schools.
- ❖ Requirements for band, chorus, orchestra include:
 - o earn a grade of a C or higher in the musical program;
 - o earn an overall GPA of C or higher;
 - o participate in all scheduled rehearsals, performances and evaluated festivals; excused absences shall be at the director's discretion; exceptions shall be evaluated by the school principal;
 - o return all assigned materials (not owned by the student) and have no outstanding debts to the music program;
 - o maintain appropriate behavior at all functions as described in the Student Code of Conduct established by Hillsborough County Public Schools.
- ❖ Requirements for Career and Technical Education include:
 - o earn a GPA of 3.0 in Career and Technical Education course(s) for the current school year;

- o enrolled in at least one credit of Career and Technical Education for the current school year;
- o secure the endorsement of Career and Technical Education teacher by demonstrating leadership, technical and employability skills;
- o be in attendance a minimum of one semester in the Hillsborough County school system.
- ❖ Requirements for world language include:
 - o earn a GPA of 3.5 or higher in the world language; this includes only one year of a world language that is considered a high school course in grade eight;
 - o earn an overall GPA of 3.0 or higher;
 - o enrolled in a level three course or higher of the same language;
 - o be a member of a world language National Honor Society or participate in world language district and/or state competitions.
- ❖ Requirements for forensics include:
 - o earn a GPA of 3.0 or higher in speech and debate;
 - o participate in thirty hours over and above class time in forensics competition;
 - o earn recommendation recognition by adviser and/or teacher.
- ❖ Requirements for journalism include:
 - o have earned one full credit in journalism;
 - o earn a GPA of 3.0 or higher in journalism;
 - o participate in ten hours over and above class time contributing to the school publication;
 - o earn recommendation recognition by adviser and/or teacher.
- ❖ Requirements for JROTC include:
 - o earn a grade of C or higher in the JROTC program;
 - o earn an overall passing average;
 - o be active in the team for which the letter is awarded (50% or greater participation in practicing competition);
 - o recommended by the team coach and approved by the senior JROTC instructor.
- ❖ Requirements for a mathematics letter include:
 - o earn an overall GPA of 3.0 (unweighted or higher);
 - o be an active member of Mu Alpha Theta: participate in competition (min of 60% of schools' participation) OR peer tutoring at school (min 30 hours per year);
 - o take AMC [AHSME] (reported score ≥ 60).
- ❖ Requirements for theatre arts include:
 - o earn seventy-five Thespian points;
 - o earn a GPA of 3.0 or higher in theatre courses;
 - o participate in the equivalent of two major productions;
 - o earn recommendation recognition by adviser and/or teacher.
- ❖ Requirements for TV production include:
 - o earn a GPA of 3.0 or higher in television production;
 - o participate in thirty hours over and above class time in television production;
 - o earn recommendation recognition by an advisor and/or teacher.
- ❖ Requirements for visual arts include:
 - o earn a GPA of 3.0 or higher in visual arts classes;
 - o earn an overall GPA of C or higher;
 - o receive recommendation recognition only from an art teacher;
 - o show evidence of 10 hours or more of involvement in the arts above and beyond the school day;
 - o assist the art teacher in the preparation and display of art work;
 - o exhibit their own art portfolio in or out of school.

CTE Program Area Letter Requirements (HCPS Policy 5451)

- ❖ Agribusiness and Natural Resources Education
 - o be a member of FFA for the current school year;
 - o participate in FFA competition above the chapter level during the current year;
 - o earn chapter advisor recommendation;
 - o earn a FFA Degree to be eligible for each letter.

- ❖ Business Technology Education
 - o be a member of Future Business Leaders of American (FBLA) for the current school year;
 - o participate in District FBLA Competition during the -current school year;
 - o earn chapter advisor recommendation;
 - o participate in volunteer efforts in school or community.
- ❖ Family and Consumer Sciences
 - o be a member of Family, Career and Community Leaders of America (FCCLA) for the current school year;
 - o attend the FCCLA District VI meeting the current school year;
 - o participate in a FCCLA District VI Competitive Event during the current school year;
 - o earn chapter advisor recommendation.
- ❖ Health Science / Public Service / Cosmetology
 - o earn chapter advisor recommendation;
 - o participate in one CTSO competitive event for the current school year;
 - o have a minimum of 25 hours of community service in career area or CTSO/Career Goal related Project.
- ❖ Marketing Education / Hospitality, Travel, and Tourism
 - o be a member of DECA, with no outstanding debts to the course or chapter;
 - o participate in at least one DECA activity per semester, not including those activities which are completed within the class period;
 - o attend at least one district or state conference, or has qualified and committed to attend an upcoming district or state conference.
- ❖ Technology Education

To be eligible for a letter, students must have met the minimum standard of any four of the following six selection criteria:

 - o member of the Technology Students Association (TSA) for the current school year;
 - o participate in at least one TSA competitive event above the chapter level during the current year;
 - o possess a cumulative grade point average of at least 3.0 during the current year;
 - o participate in at least twenty-five hours of school or community service project(s) during the current school year.
- ❖ Industrial Education

To be eligible for a letter, students must have met the minimum standard of any four of the following six selection criteria:

 - o a member of Skills USA and participate as a chapter member continuously for the current school year;
 - o participated in at least one Skills USA competitive event above the chapter level during the current year;
 - o possess a cumulative grade point average of at least 3.0 during the current year;
 - o participate in at least twenty-five hours of school or community service project(s) during the current year.
- ❖ Teacher Assisting
 - o be a member of FPSA for the current school year;
 - o participate in FPSA district or state competition;
 - o earn chapter advisor recommendation.

Courses of Study/Graduation Plans (HCPS Policy 2220)

Please note: Courses of study may change due to legislation.

Students have an opportunity to pursue one of the following:

- o College Preparatory
- o College/Career Preparatory
- o Career Preparatory
- o Standard Traditional

*See a guidance counselor for information on the 18-credit courses of study.

Online Courses through Hillsborough Virtual School and/or Florida Virtual High School (HCPS Policy 2370)

Hillsborough County Public Schools offers both part-time and full-time virtual options through Hillsborough Virtual School and/or Florida Virtual School (FLVS). Programs are available for students in Kindergarten through 12th grade for students who:

- o Have scheduling conflicts at their traditional high school;
- o Work or have other responsibilities;

- o Need to make up credits in order to graduate on schedule;
- o Desire an alternative learning environment;
- o Want to accelerate their academic program;
- o Are traveling;
- o Want to take courses not offered at their traditional high school.

Hillsborough Virtual School currently offers four programs to students in grade K-12 who are Hillsborough County residents:

- ❖ **Blake Accelerated Program** -This program allows a student (grades 9-12) to earn a high school diploma from Blake High School while working full time from home. Students are considered full-time district public school students. Students in this program must meet and maintain certain minimum standards, meet appropriate benchmarks, including FCAT and End of Course (EOC) exams, and must provide their own transportation on the days of testing. There are no set class times, allowing students to work any time, any place, and at any pace. While there are minimal requirements students must meet each week, they are never held back waiting for the rest of the class to catch up. They work at their own pace based on their ability to grasp the material. Blake Accelerated evaluates students holistically, using GPA grades, test scores, attendance, discipline, and other criteria as appropriate.
- ❖ **Co- Enrolled Students** -This program is for students who take at least one class at school, and the remainder online from home. Students may take any combinations of virtual/school classes up to a total of six classes (middle school) or seven classes (high school) per semester. These students earn their diploma from the school they are attending.
- ❖ **Home School Students** - This program is for students who are being home schooled. Students can utilize all aspects of the program up to seven classes (middle school) or (high school) per semester. Students in this program do not earn a high school diploma, but may transfer to the Blake Accelerated program if they meet the entrance requirements at the beginning of any new semester. Parents must be established as home school sites by the school district's Home Education Department. For more information, please contact Home Education at (813) 272-4995.
- ❖ **Elementary** - This full-time program is for students in grades K-5 who want to do their work online from home. The parent plays a significant role as a learning coach. These students report to school only for standardized testing. Students are considered a full-time public school student. Enrollment criteria and eligibility is based upon Florida Statutes.

Dual Enrollment (HCPS Policy 2271, 2370)

- ❖ Dual enrollment is the process by which a student is enrolled in both a high school and a college or university and credit earned applies toward high school credit and a college degree.
- ❖ A student may be enrolled full-time in a high school and part-time in a college or university and must meet the following requirements:
 - o Students must have PRIOR approval from their school before enrolling in any off-campus dual enrollment course.
 - o Students must have an overall minimum GPA of 3.0 state (unweighted) and meet the required score on the SAT, ACT, or CPT/PERT, as defined by post-secondary Institution to be enrolled in Dual Enrollment. Dual Enrollment courses in the Career Technical Education Program require an overall minimum GPA of 2.0 state (unweighted) and an (unweighted) state GPA of 2.5 in the specific Career and Technical Education Program.
 - o Any high school student who meets the qualifications of Dual Enrollment may enroll both in a senior high school and a college or university and may use the credits earned to meet high school graduation requirements.
 - o Only courses approved by the Department of Education and listed in the State Course Code Directory shall qualify as Dual Enrollment.
 - o Students are limited to nine credit hours for fall, nine credit hours for spring, and nine credit hours for summer, not to exceed 27 hours per academic year.
 - o A bonus of .08 is added to the cumulative district (weighted) GPA for every one-half credit earned with a grade of C or higher.
 - o Dual Enrollment students must return textbooks and course materials (CD's etc) to the district's Instructional Materials Department at the Central Warehouse, 5715 E. Hanna Avenue, no later than 10 days after the last day of class.
 - o Additional fees (such as access codes) and any consumable materials will be the responsibility of the individual student.
- ❖ Co-Enrollment
 - o A senior who needs one credit or less to graduate may request special permission from his or her school principal to meet graduation and attendance requirements through Co-Enrollment with a college or university. Under this category, a student shall be responsible for the payment of all fees and the purchase of all textbooks.

Early Admission to College (HCPS Policy 2271, 2370)

- ❖ A student may, after having earned eighteen credits, be excused from the last two semesters of his or her high school experience if he or she is accepted for admission by an accredited college. The student must meet the following requirements.
 - Students must have PRIOR approval from their school before enrolling in the Early Admissions Program by obtaining a written recommendation from the school principal or his or her representative.
 - Students must have a minimum unweighted state GPA of 3.5 or better.
 - Students must meet the required score on the SAT, ACT, or CPT/PERT as defined by post-secondary institutions.
 - Students need only English IV, economics, American Government and a fourth year of mathematics to graduate.
 - Students must attend a public college in the State of Florida.
 - Early Admission students must return textbooks and course materials (CD's, etc.) to the district's Instructional Materials Department at the Central Warehouse, 5715 E. Hanna Ave., no later than 10 days after the last day of class.
- ❖ A student under the above program may be awarded a diploma when the student has completed two college semesters as a full-time student participating in eligible courses and earning no less than twenty-four semester hours.
- ❖ It is the student's responsibility to furnish the high school with a college transcript for work completed at the end of each semester. The student shall retain any honors earned in high school prior to his or her early admission to college. The student may not earn additional honors (i.e. valedictorian, salutatorian, Tribune Honors).
- ❖ A student under this program will have the rights and privileges of the Dual Enrollment program if an agreement exists with that college.
- ❖ Early Admission students may not participate in extracurricular activities such as interscholastic sports, band, etc.

Early Graduation from High School (HCPS Policy 2370, 5460, 5464)

- ❖ 24 Credits, End of Semester One
 - A student who has completed the required 24 credits and all other graduation requirements (including FCAT) may (by written request from the parent and student to the school) be dismissed the last semester of the senior year to pursue higher education or to begin a career. The student shall receive his or her diploma with the graduating class in the spring. Students electing to graduate early will retain any honors earned throughout the first semester of their senior year, but will be ineligible to gain further honors, hold office, or participate as a student in school activities.
- ❖ 24 Credits in Three Years
 - A student who has completed the required 24 credits and all other graduation requirements by the end of the third year of high school may (by written request from the parent and student to the school) be dismissed at that time to pursue higher education or to begin a career. Students are required to follow graduation guidelines based on their entrance to 9th grade.
- ❖ 18 Credits in Three Years
 - A student who has completed the requirements for the 18-credit graduation option (College Preparatory or Career Preparatory) may graduate at the end of the third year of high school. This option must be declared by the end of a student's 9th grade year. See a guidance counselor for information on the 18-credit courses of study.

Exam Exemption

All students are required to take semester exams, with the following exception.

A student who earns a level 3 or above on 11th grade FCAT Science may exempt one exam at the end of the first semester the following year provided he/she meets the following criteria:

- ❖ A student may have no more than four absences in any class for the semester.
- ❖ A student must maintain at least a C average in the class for both nine weeks, with no nine weeks grade below a C.
- ❖ A student must receive approval from the Office of Student Affairs.
- ❖ A student will maintain a clear record of all indebtedness to the school.
- ❖ A student must have met the 10th grade FCAT graduation requirements on both the FCAT reading and FCAT mathematics to be eligible to exempt core courses; otherwise, they may only exempt an elective course.
- ❖ Students who have not taken the FCAT are not eligible for core class exemptions.

Core courses include the following (regular, honors level and above):

- English: English I, II, III, IV or their equivalent
- Mathematics: Algebra I, Algebra Ia/Ib, Liberal Arts, Geometry (Informal), and College Review (App. Math III)
- Science: Integrated Science (Physical), Biology, and any 3rd science used to satisfy the graduation requirement (all other science credits above the 3rd credit may be exempted)

- o Social Studies: American Government, World History, American History, Economics
- o Pre-IB and IB English, Mathematics, Science, and Social Studies

Note: If a student is eligible for exemption from a specific exam and elects to take that exam, the exam grade will be exempted if it lowers the student's semester average.

Extended School Year Program

There are several options available to serve students for the Extended School Year program. Students and parents should contact their school and/or guidance counselor in the spring for more information.

Foreign Study

- ❖ Students in summer instructional programs other than those offered in the county's regular summer programs may receive credit.
- ❖ By April 1 of the year in which the summer course is to be offered, a request for approval of the course must be submitted by the sponsor of the course to the General Director of Secondary Education. The request must show how the preceding criteria will promote the student's course of study. The Director of Secondary Education shall send notice of approval or disapproval to the requesting party by May 1.
- ❖ The program must be under the direct supervision of an adult holding a valid Florida teacher's certificate covering the field for which credit is to be earned.
- ❖ The program must be held at the recognized institute of learning in the host country for a time period of no less than five weeks.
- ❖ Qualified teachers shall be used to instruct the students in a program consisting of a minimum of 120 clock hours, of which at least one-half must be used in supervised cultural excursions. Supervised homework is not to be counted as any portion of the 120 clock hours.
- ❖ At the termination of this course of study, a comprehensive examination must be given, and the results made available to the principal of the student's assigned school for student evaluation.
- ❖ After successful completion of the course and having no more than three full days absence, the student may be awarded one unit of credit toward graduation.

Grading Policies in Traditional Senior High Schools Classes (HCPS Policy 5421)

To pass a subject, students must earn:

- ❖ three quality points per semester and a grade of 50% or above (or the scale score equivalent) on the final exam;
- ❖ a passing grade on at least two of the three grades awarded.
- ❖ Exception: End of Course assessments will be computed as defined in state statutes.

9 Week Grade Combinations	Exam Grade (25%)	Final Grade
A, A	A, B, C	A
A, A	D, F	B
A, B	A	A
A, B	B, C, D, F	B
A, C	A, B, C, D	B
A, C	F	C
A, D	A, B	B
A, D	C, D, F	C
A, F	A	B
A, F	B, C, D	C
A, F	F	F
B, B	A, B, C, D	B
B, B	F	C
B, C	A, B	B
B, C	C, D, F	C

B, D	A	B
B, D	B, C, D, F	C
B, F	A, B, C	C
B, F	D	D
B, F	F	F
C, C	A	B
C, C	B, C, D, F	C
C, D	A, B, C	C
C, D	D, F	D
C, F	A, B	C
C, F	C, D	D
C, F	F	F
D, D	A, B	C
D, D	C, D	D
D, D	F	F
D, F	A, B	D
D, F	C	D
D, F	D, F	F
F, F	A, B, C, D, F	F
F* F below 50		

Grading Policies in Hybrid-Block Senior High School Classes (HCPS Policy 5421)

The following chart is used to calculate the semester grades which are awarded at the end of each quarter.

9 Weeks Grade	Exam	Semester Grade		9 Weeks Grade	Exam	Semester Grade
A	A	A		D	A	C
A	B	A		D	B	C
A	C	A		D	C	C
A	D	B		D	D	D
A	F	B		D	F	F
B	A	A		F	A	D
B	B	B		F	B	D
B	C	B		F	C	F
B	D	B		F	D	F
B	F	C		F	F	F
C	A	B				
C	B	B				
C	C	C				
C	D	C				
C	F	C				

Semester Examinations (HCPS Policy 5421)

- ❖ Semester examinations are county wide, mandatory in every subject, and carry the weight of 25% of the semester grade. A semester final exam score below 50% (or the scale score equivalent) will result in an automatic failure in that subject for that semester if the student does not take a make-up exam and score 50% (or the scale score equivalent) or higher. A student who scores below 50% (or the scale score equivalent) can request to retake an exam if the student has earned:
 - o a total of three quality points during the two grading periods of the semester; and
 - o at least one quality point during the second grading period of that semester.
 - o Special Case: Hybrid -Block Scheduled class:
 - o A student who scores below 50% can request to retake an exam if he or she has earned at least a "C" grade during the nine week grading period.
 - ❖ The student who retakes an exam shall be graded on a satisfactory or unsatisfactory basis as follows:
 - o score of 50% (or the scale score equivalent) or higher on the make-up exam shall be graded as F above 50, and the automatic failure provision shall be waived; the student's semester average shall be computed on the basis of his or her previously earned nine weeks grades and the F earned on the regraded exam;
 - o any score below 50% (or the scale score equivalent) on the make-up exam shall be graded as unsatisfactory, and the automatic failure provision will not be waived.
 - ❖ Students who are absent on an exam day (or days) due to:
 - o illness may have to furnish a doctor's note to verify the illness to be eligible to take a make-up exam;
 - o truancy shall receive a zero on the examination and shall not be eligible to take make-up exam, resulting in an automatic failure for the subject.
 - ❖ Students who are present and refuse to take the examination shall receive a zero on the exam, resulting in failure for the subject with no option to take a make-up exam.
 - ❖ After review by the principal, any student found guilty of cheating on a final examination shall receive a zero on the examination. If the student has earned three or more quality points during the two grading periods and has passed each grading period of that semester the student shall be permitted, if he or she so requests, to take a make-up examination. The student shall not receive a grade higher than F on the make-up examination; a grade below 50 % shall result in a failure for the course.
- * Please note: Semester Examination Policies may change due to legislation.

Grade Enhancement (HCPS Policy 5421)

- o Students can enhance a grade of a D or F in a required course by taking the same or a comparable course. The enhanced grade must be a C or higher.
- o Student can enhance a grade in an elective course by taking the same or another elective course, but must earn a C or higher.
- o The grade enhancement policy allows a student who earned a C average for a high school credit course taken in middle school, the opportunity to retake the course for a grade enhancement.
- o For the state GPA required for graduation, calculation shall include all grades that the student attempts, including all D's and F's , unless enhanced.
- o For rank in class, this policy does not affect the district GPA calculation, which includes all courses attempted.

Graduating Seniors

- ❖ Seniors who have met all graduation requirements by the end of the first semester and exit the school system are exempt from taking a final exam the first semester, and seniors who have met all graduation requirements by the end of semester two and are spring graduates are exempt from taking a final exam the second semester if the senior meets all of the following requirements:
 - o has earned three quality points in their final semester; and
 - o has earned at least one quality point during the second grading period of their final semester (the senior need not pass both grading periods, but must pass the second grading period); and
 - o has no more than five absences in the class for schools with seven or eight periods in the semester; and
 - o has a satisfactory conduct record.
- ❖ Seniors completing graduation requirements in summer school must take final exams in all subjects.

Scholarship Warning and/or Progress Reports (HCPS Policy 5420)

- ❖ Grade reporting periods are nine weeks in length. By the end of the fifth week of each grading period, scholarship warnings and/or progress reports will be issued to students who are in danger of failing.
- ❖ Scholarship warnings and/or progress reports shall be taken home by the students and returned with the signature of a parent or guardian.

Conferences

Parents are urged to make appointments with teachers during conference periods if possible or to contact teachers if an appointment cannot be scheduled.

Honor Courses

- ❖ Having weighted grades in advanced courses accurately correlates a student's achievement with his/her class standing. A (.04) bonus will be added to the student's cumulative weighted grade point average for each one-half credit completed in an honors course. A (.08) bonus will be added to the student's cumulative weighted grade point average for each one-half credit completed in an advanced placement or dual enrollment course. A grade of C or higher must be earned in the honors, dual enrollment, or advanced placement course for the bonus to be awarded.
- ❖ In determining if a transfer course should receive Hillsborough County honors points, all of the following criteria must be met for honors points to be granted:
 - o the course must have carried an honors designation in the sending school;
 - o the course must carry an honors designation in the State of Florida's course code directory or Hillsborough County's course code directory;
 - o the sending school must have granted a weighted grade for the designated honors course.
- ❖ Honor Courses offered in Hillsborough County Public Schools: Visit the School District website to see a current list of honor course offerings in our schools. (www.sdhc.k12.fl.us)

Home Education Program (HCPS Policy 9270)

Validation of high school credits has been established by Hillsborough County Public Schools, in compliance with the Florida Department of Education and the Accreditation organization. Students enrolling from home education that do not possess an official transcript shall have credits validated through performance during the students' first grading period. Credits will be placed on the official transcript at the end of the semester of full-time enrollment. Refer to the district student progression plan for detailed information on validation.

United States Armed Forces Institute (HCPS Policy 5410, 5460)

- ❖ Credits earned for successful completion of the United States Armed Forces Institute (USAFI) courses are accepted for high school graduation subject to State Board of Education regulations.
- ❖ A student must have completed six or more units before entering the service. His/her high school may then add the United States Armed Forces Institute grades to the student's permanent record and issue a diploma when graduation requirements are met.

Media Center Services and Resources

The student has the right to:

- assistance from the media specialist in the selection of reading materials and research information;
- check out media center books;
- access online media center resources via the internet from school;
- a student user ID and password provided by the school media specialist to access resources.

The student is responsible for:

- following the school established book loan policy;
- all books checked out on his/her card;
- fines for lost or damaged books;
- any overdue fines at a rate of .05 per day for each book overdue to include weekends;
- clearing book records before withdrawing from school;
- use media center computers to work on teacher assignments only.

Number of Credits (HCPS Policy 5410)

Students must earn twenty-four required credits in order to graduate. Students will be assigned to homerooms based on the following credits:

❖ **Credits Earned**

One-half credit is earned by successfully completing a semester subject (eighteen weeks course) (9 weeks in a Hybrid-Block class).

Senior High Grade Level Placement			
TO MOVE FROM:	YOU MUST EARN:		YOU MUST PASS THESE COURSES: (Required for graduation)
Grade 9 ⇨ 10	5 credits	MUST INCLUDE ⇨	1 English or 1 Mathematics or .5 in each
Grade 10 ⇨ 11	11 credits	MUST INCLUDE ⇨	1 Science 1 Social Studies - (required) 3 English and/or Mathematics
Grade 11 ⇨ 12	17 credits	MUST INCLUDE ⇨	8 required credits in English, Mathematics, Science and Social Studies - (required)
	24 credits	MUST INCLUDE ⇨	All required courses for graduation; GPA requirements; and passing FCAT

Rank in Class (HCPS Policy 5430, 5451)

- ❖ At the end of the first semester of the senior year, the final rank in class shall be determined for each senior student. A student must be enrolled by the final day of the first semester of his/her senior year in order to be ranked. All credit-bearing grades earned through the first semester of grade twelve will be used to determine class rank. The requirement to complete classes by the end of the first semester (based on the district calendar) includes courses taken outside the district through FLVS or elsewhere. Rank is “frozen” on a designated day during Quarter 3. The time between the end of the first semester of the senior year is provided to allow for corrections.
- ❖ Students enrolled in the International Baccalaureate and other magnet programs who leave their magnet program after the first day of their eleventh grade year are ranked with their magnet program.
- ❖ The grading system of senior high school shall be based on quality point values. Quality points are to be earned every nine-week grading period in each subject. Quality point values are as follows:

9 Week Grades		
Letter	Grade Value	Quality Points
A	90-100	4
B	80-89	3
C	70-79	2
D	60-69	1
F	0-59	0

All final course grades earned will be placed on the student’s permanent record and appear on all official transcripts from the school.

Conduct

- ❖ Students must have an issued book and/or materials when attending class. Failure to do so may result in a zero for the class period.
- ❖ Some high schools issue conduct grades in addition to academic grades for each class. Each student starts the grading period with a grade of A in conduct. If normal behavior is exhibited throughout the nine weeks period, the A is maintained. Misconduct, infractions of rules or lack of cooperation may be considered a basis for lowering the conduct grade. Students should attempt to maintain an A or B in conduct.
- ❖ Conduct will be ranked according to the following scale:
 - A -Very Good; • B -Good; • C -Marginal; • D -Poor; • F -Very Poor
- ❖ The prime objective of academic marks is to reflect the extent of achievement in learning, while conduct marks reflect behavior patterns of the student. These are separate marks but may bear a relationship. Disciplinary penalties are not intended to result in diminished academic mark, but such may be the case where suspension, truancy, or out-of-school absenteeism affects an individual student. The teacher will not administer make-up work for credit for students who have absences that are determined to be trancies or out-of-school suspensions.

Reporting Periods (HCPS Policy 5420)

Following the end of each nine-week period, a report indicating the grade the student earned in each subject will be made to parents and students. The final student Progress Report shall be mailed to the student's home.

Graduation Requirements (HCPS Policy 2220, 5430, 5460, 5464)

A comprehensive list of graduation requirements can be found on the district website.

- ❖ Proper registration, fulfilling requirements for graduation and passing class work and examinations are the direct responsibility of each student. While the school attempts to check each student's record and to direct his or her work, it cannot be responsible for seeing that all requirements are met within the regular time. Specific course requirements can be found on the Hillsborough County Public Schools website or available through the Guidance Office at each school.
- ❖ A diploma may be presented to a student who completes the twenty-four required credits or who successfully completes the eighteen credit options from those approved by the Hillsborough County School Board.
- ❖ For a student to be eligible for a diploma from any Hillsborough County high school, he/she must be enrolled in the district within the first fifteen days of his/her last semester. A student who transfers from outside the district after the first fifteen days of the last semester of his/her high school career shall be furnished a transcript of the work completed in the school, but no diploma shall be awarded. An exception to this regulation may be made if the committee appointed by the principal recommends such exception. Upon request, a transcript of the work completed in the school shall be forwarded to the last school attended and that school may grant a diploma if its policies so provide.
- ❖ The student's careful selection of an appropriate course of study and appropriate electives that are commensurate with ability, interest and aptitudes will be necessary to round out his or her program.
- ❖ Twenty-four required credits may be earned in one of the following courses of study. Students have an opportunity to pursue one of the following:
 - o College Preparatory
 - o College / Career Preparatory
 - o Career Preparatory
 - o Standard Traditional

* See a guidance counselor for information on the 18-credit course of study.

- ❖ Graduation standards for the 24 or 18 credits options, include the following:
 - o a 2.0 unweighted GPA;
 - o score of at least 3.0 out of 6.0 on the senior high FCAT Writes! Or Hillsborough Writes!;
 - o Achieve a qualifying score on required state assessments.
- ❖ Eighteen credit/three year graduation option is available for students who meet eligibility requirements (parent signature is required). Courses of study include:
 - o College Preparatory
 - o Career Preparatory
 - o This option must be declared by the end of the student's 9th grade school year.

See your guidance counselor for requirements.

- ❖ Any Student with Disabilities enrolled in an ESE program pursuing a standard diploma who has met district graduation requirements, including 24 credits, and who has a minimum of an unweighted state 2.0 GPA, but who has not made a passing score on the FCAT, may be eligible for an FCAT waiver. The recommendation of the FCAT waiver will be decided by the student's IEP team.

Requirements for Participation in Graduation Exercises (HCPS Policy 5460)

- ❖ Students must have earned the twenty-four required credits before the end of the school year in which graduation is anticipated to be eligible for participation in the graduation ceremony.
- ❖ Students who have selected the 18 credit option must have earned the required credits before the end of the school year in which graduation is anticipated.
- ❖ Students successfully completing the requirements of a performance-based graduation program operated as a component of the School District of Hillsborough County Comprehensive Dropout Prevention Plan shall also be eligible for participation in the graduation ceremony.
- ❖ A student must have met all financial obligations to the school before being given a diploma.
- ❖ Participation in a graduation ceremony is dependent upon a student's meeting both graduation requirements and abiding by discipline standards. Violation of a Level One or Level Two Offense (or other suspendable offenses) may result in the student's non-participation in graduation. Students shall only participate in one graduation ceremony. Each high school's

principal shall decide who shall and shall not participate in graduation exercises.

- ❖ Note: "Individual School Policies - Section B" - to determine if your school has any additional requirements that have a school improvement waiver.

Valedictorian/Salutatorian (HCPS Policy 5430, 5460)

Each high school shall recognize a valedictorian and salutatorian from among each year's graduating seniors. Magnet schools will recognize additional valedictorians and salutatorians for each magnet program. The valedictorian will be the student whose rank in class is number one (1) and the salutatorian will be the student whose rank in class is number two (2). In the event of a tie for valedictorian, each student whose rank is tied for first in the class will be recognized as a co-valedictorian. If there are co-valedictorians, there will be no salutatorian since the next student's rank would be third (or lower). In instances where there is a tie for the position of salutatorian, each student whose rank is tied for second in the class shall be recognized as a co-salutatorian. If there are co-salutatorians, the rank of the next student would be fourth (or lower).

Guidance Services (HCPS Policy 2411)

- ❖ Guidance Services are available for all students. Through individual and group counseling, guidance staff members assist students in making decisions about course selection, personal/social adjustment, career planning, and college choice.
- ❖ The College and Career Counselor is available to assist students and parents with post-secondary planning. They provide a myriad of resources including assistance with career exploration, the college selection and application process, providing current information on available scholarship opportunities, offering assistance with the financial aid application process and providing information regarding college entrance exams (SAT, ACT and CPT/PERT).

PSAT

The PSAT is given each year in October in all area high schools. Ninth, tenth, and eleventh grade students are encouraged to take this test. All students in grades 9-11 have the opportunity to take the PSAT at no charge. Juniors should take the PSAT, as it is the qualifying test for the National Merit Program, the National Achievement Program, and the National Hispanic Scholars Program. It also provides an excellent opportunity for students to prepare for the SAT by learning about their strengths and weaknesses in English and mathematics.

SAT

The SAT Reasoning Test and SAT Subject Tests are administered at local high schools and colleges. Application forms and information may be obtained from the guidance office. The completed application and fee are sent directly to the testing agency by the student. Registration fee waivers are available for students who qualify for free or reduced lunch.

www.Collegeboard.com

ACT

The ACT is administered at local high schools and colleges. Applications and information may be obtained in the guidance office. The completed application and fee are sent directly to the agency by the student. Registration fee waivers are available for students who qualify for fee or reduced lunch. www.ACT.org

Career and Technical Education Career and College Fest (HCPS Policy 2210, 2423.01)

Annual Career and College opportunities event held in the fall.

College Nights

Monday, September 19, 2011

6:00 P.M.

Sickles High School

7950 Gunn Highway
Tampa Florida 33626
(813) 631-4742

Tuesday, September 20, 2011

6:00 P.M.

Plant High School

2415 S. Himes Avenue
Tampa Florida 33629
(813) 272-3033

Wednesday, September 21, 2011

6:00 P.M.

Chamberlain High School

9401 N. Boulevard
Tampa Florida 33612
(813) 945-7677

Thursday, September 22, 2011

6:00 P.M.

Brandon High School

1101 Victoria Street
Brandon Florida 33510
(813) 744-8120

Honor Roll (HCPS Policy 5451)

- ❖ Honor Roll lists will be published by each school.
- ❖ To attain the Principal's Honor Roll, a student must earn an A in each subject.
- ❖ To attain the High Honor Roll, a student must earn at least three academic A's with no grade lower than a B.
- ❖ To attain the Regular Honor Roll, a student must have a grade no lower than a B.
- ❖ Honor Rolls are determined based on nine-week grades or the semester average, whichever benefits the student.
- ❖ Only classes taken on campus are considered in honor roll calculation. To be considered, a student must be taking at least five of his/her classes on campus.
- ❖ All academic and conduct grades are used for consideration for Honor Roll.

Honor Students (HCPS Policy 5451, 5460)

- ❖ The senior scholastic honor students to be honored at graduation will consist of the top five percent of the senior class seeking a standard diploma. Rank in class will be determined upon the completion of seven semesters. In magnet schools that maintain separate ranks, the top 5% of the magnet class and the top 5% of the traditional class will be included.
- ❖ The five percent of students to be honored will be increased, if necessary, to include all standard diploma seeking students who have accumulated at least an unrounded 4.0 grade point average (weighted district GPA) .

Junior Reserve Officer Training Corps (HCPS Policy 2280)

- ❖ Junior Reserve Officer Training Corps (JROTC) is an elective.
- ❖ Students may substitute two full credits in JROTC for the one-credit HOPE requirement and one-credit Performing Arts requirement. No partial substitutions are permitted.

National Honor Society (HCPS Policy 5451)

- ❖ The National Honor Society is an organization which honors students who are outstanding in (1) Scholarship, (2) Character, (3) Leadership; and (4) Service. Membership in the National Honor Society is a privilege and not a right. Only those individuals who are outstanding in all areas receive this honor.
- ❖ All sophomore, junior and senior class students who have been enrolled in their present high school one semester or more will be eligible candidates for the National Honor Society if they fulfill the following scholastic requirements based on semester grades for grades 9-12:
 - o a cumulative weighted grade average of 3.5 or better (no rounding);
 - o all grades earned in grades 9,10,11 and first semester of grade 12 are considered by the school in determining a student's grade point average.
- ❖ In order for students to continue membership in the NHS, a student must maintain a 3.5 overall weighted semester average. Students not meeting the requirement shall be placed on probation. Students will be allowed only one probationary period.
- ❖ Members may also be placed on probation or dismissed for failure to maintain standards for character, leadership or service.
- ❖ The following policies will be observed in selecting students for membership in the National Honor Society:
 - o Selection of students from eligible academic candidates will be by majority vote of the faculty council. However, the entire faculty could be invited to recommend on a candidate's eligibility. The selection process will evaluate character, leadership and service.
 - o Character, leadership and service will be considered in selecting students for membership according to the policy considered fair and appropriate by the faculty of the school.
 - o Membership will be by invitation only.
 - o A candidate must be enrolled in his or her present high school for at least one semester prior to being eligible for membership.
 - o A transfer student from another high school who was a member in good standing of its National Honor Society Chapter will be accepted into the National Honor Society of the school entered.
 - o Schools may not limit membership in the National Honor Society by selecting an arbitrary number percentage.
 - o Each school may induct new members either once or twice each year, with the number of inductions to be at the discretion of the individual school.
 - o See approved exceptions to determine if your school has any additional requirements that have a School Improvement waiver.

National Technical Honor Society (HCPS Policy 5451)

- ❖ The National Technical Honor Society is an organization which recognizes students who excel in both career and

technical programs and the core curriculum. To be eligible, students must have their career and technical teachers affirm that they regularly exhibit:

- o desire to pursue a career in his or her course of study;
- o honesty;
- o dependability;
- o responsibility;
- o high quality task performance and pride in work performed;
- o cooperation and ability to work well with others;
- o interest in learning initiative;
- o leadership;
- o citizenship.

❖ Candidates must also fulfill the following requirements:

- o be a senior or second semester junior;
- o have 3.0 weighted GPA;
- o complete 1.5 credits in a Career and Technical sequential program with a 3.5 GPA;
- o have three sequential Career and Technical Education courses programmed for completion prior to graduation.

State of Florida High School GED (General Education Development) Diploma

- ❖ Any candidate for State of Florida High School (GED) diploma shall be at least eighteen years of age on the date of the examination.
- ❖ In extraordinary circumstances, as provided for rules of the school board of the district in which the candidate resides or attends school, said candidate may take the examination after reaching the age of sixteen.

Student Support Services

- ❖ Student Support Services are for all students - those with the normal problems of growth and development and those who require specialized assistance and programs. Student Support Services staff members are concerned with developmental, preventive, and remedial services and programs. They work with instructional personnel, students, parents, and community agencies to provide experiences within the school setting which contribute to maximal development and utilization of each student's capabilities, interest and personal effectiveness as a member of society.

The Department of Student Support Services is composed of the following:

- o **PSYCHOLOGICAL INTERVENTION AND BEHAVIORAL SERVICES**

Psychological services are available at all public school sites in the county. Psychologists provide individualized psycho-educational evaluations and behavioral assessments on referrals from schools throughout the district. They provide assistance in developing interventions to assist students in both regular and special education programs. Counseling and support activities are tailored to meet special student needs. These professionals are also available to support staff and parents through consultation activities. Many of the psychologists have advanced degrees, specialized training, and skills in pre-kindergarten evaluation, neuropsychological assessment, and violence characterization. Some are Certified Associate Behavioral Analysts and some have advanced clinical training. Additional services offered through the department include consultation and intervention during times of crisis.

- o **SCHOOL SOCIAL WORK SERVICES**

School Social Work Services are available on an itinerant basis in all district elementary, middle, and high schools and special programs, including Head Start and School Readiness. Full-time services are available to select Title 1 schools. School Social Workers are highly trained mental health professionals. They provide leadership in areas of crisis intervention and psychosocial assessments. They provide students the opportunity to achieve to their maximum potential. They serve as liaisons between the school, family, and community agencies. School Social Workers provide outreach services to students and their families to help them become more involved with their schools and community. School Social Workers consult with educators to help students with attendance, behavior, and/or learning difficulties.

- o **SCHOOL HEALTH SERVICES**

Assuring adherence to mandates concerning health requirements and health screenings is a responsibility of this service area. Staff nurses provide training and monitoring of health procedures needed during the school day. Practitioners in School Health Services provide assessments of individual and school-wide health problems. The school nurse is a resource to school staff for information and training regarding children with special health needs and considerations. School nurse staff provides additional training and teaching in CPR/AED's, health conditions, and other educational classes.

o **CRISIS INTERVENTION TEAM: CRISIS COUNSELING PROGRAM**

The Hillsborough County Department of Student Support Services Crisis Intervention Team (CIT) is composed of school psychologists, school social workers and staff nurses who are specifically trained and on-call to provide services to the school in times of extreme crisis. Services provided by the CIT are intended to provide immediate and short-term intervention to help minimize the detrimental emotional impact of a crisis situation. Types of assistance include large and small group presentations, individual and group counseling, consultation and referral to outside agencies. CIT members may work with students during the time the team is on campus without written parental consent. If a determination is made that a student would require ongoing assistance and/or agency involvement, parental contact is initiated. Information to parents/guardians is, of course, always available on request. Principals request the assistance of the CIT by contacting the Supervisor of Psychological Intervention and Behavioral Services who is the Crisis Intervention Team Supervisor.

The Talented 20 Program (HCPS Policy 5451)

- ❖ The Talented 20 Program provides guaranteed admission, within space and fiscal limitations, to one of Florida's twelve public universities for public high school graduating seniors who rank in the top 20 percent of their graduating class and who have completed the 18 academic credits required for state university system admission.
- ❖ Determination of Talented 20 students at each high school is made upon completion of the seventh semester.

Tampa Tribune Senior Honor Students (HCPS Policy 5451)

- ❖ Each year, The Tampa Tribune honors outstanding senior graduates. Each senior high site may nominate the top 3% of the senior class graduates who are ranked. (Early Admission students are not included.) In senior high schools that house a magnet program up to 3% of the magnet school seniors and up to 3% of the seniors in the traditional program may be nominated. This number is determined by taking 3% of the senior enrollment, excluding any seniors who are not ranked. A fractional part of a number will be rounded (.5 and above will increase to the next whole number). In cases where a student in the top 3% has demonstrated irresponsible citizenship, the student may be replaced by the next student in rank. Policies are subject to change based on rules set forth by the Tampa Tribune.
- ❖ Students' selected as Tribune Honor Students of Hillsborough County will be recognized by the Tampa Tribune.
- ❖ All members of this group will be considered candidates for the Tampa Tribune Honor Award Scholarship upon completion and submission of the required essay. A number of one-year scholarships shall be awarded to a select number of outstanding candidates based upon the students' completed packets and essay submissions. The Tribune will determine the number of scholarships and dollar amount of each on a yearly basis.
- ❖ Achievements considered by the scholarship selection will be determined by The Tampa Tribune.

Career and Technical Dual Enrollment

- ❖ Career and Technical dual enrollment is the process in which a student is enrolled in both a high school and an adult technical center course and earns credit that is applied toward both a high school diploma and an adult vocational certificate.
- ❖ During program planning, the student should confer with the guidance counselor and the Career and Technical Education teacher regarding the availability of dual enrollment classes at the high school.
- ❖ The student shall complete a Dual Enrollment Registration Form.
- ❖ Identified courses are available to students based on teacher recommendation. The student must have a minimum unweighted grade point average of 2.0 and be a junior or senior (plus a 2.5 in the specific Career Technical area).
- ❖ Courses are taught by high school instructors on the high school campus during the regular school day.
- ❖ There is no cost to the student for registration, textbooks or other materials.

Career and Technical Programs (HCPS Policy 2210, 2250)

- ❖ All Hillsborough County high schools offer Career and Technical Education. For information regarding these course offerings, students should contact the guidance department or APC of their individual school.
- ❖ When a student completes a specific career and technical program in agribusiness, health science or business technology education, he or she may be eligible for a substitution of required credits.
- ❖ Tampa Bay Technical High School offers occupational training and college preparation to those students who wish to enroll. Graduates are prepared to enter the workforce, advanced technical training, community college or university. Any Hillsborough County high school student who has successfully completed the eighth grade is eligible to apply for enrollment at Tampa Bay Technical High School. Rising tenth or eleventh graders may apply on a space available basis. Applications and additional information about Tampa Bay Technical High School can be accessed online at www.mytbt.com or from your guidance counselor.

Career Academy (HCPS Policy 2423.01)

- ❖ Career Academies are small, personalized learning communities within a high school or middle school that select a subset of students and teachers for a two, three, or four-year span. Career Academies integrate a rigorous academic curriculum with a rigorous career and technical curriculum. A career academy involves teachers from different subjects working together as a team.

A career academy includes the following essential elements:

- A small learning community;
- A college-prep curriculum with a career theme;
- Partnerships with employers, the community, and higher education.

Florida Ready to Work Credential

- ❖ The Florida Ready to Work Credential program provides high school students with the fundamental job skills needed to be successful in the workplace. Students are assessed on three areas: Applied Math, Locating Information, and Reading for Information. A personalized certificate, signed by the governor, is issued to the student and denotes the level of mastery (bronze, silver, or gold) achieved in the three areas.

Transcripts

- ❖ Transcripts for scholarships, electronic transcripts, and the student's final transcript will be furnished free of charge. The fee for all paper transcripts will be \$2.00, payable at the time of request.
- ❖ The Registrar will record all monies received for transcripts on the "Monies Collected" form.
- ❖ Registrars will maintain an on-going log noting the name of the party requesting the transcript (parent or eligible student), the date of the request, the fee and the date on which the transcript was mailed or sent electronically.
- ❖ Transcripts are available from the local high school for only one year following graduation. After that time, all transcript requests should be made to the district office of student records.
- ❖ Charges for transmissions/ mailing of transcripts will be established annually by school board policy.



Feeding Body & Mind...One Child At A Time
Feeding Body, Mind and Soul...One Child at a Time

(HCPS Policy 8500, 8531)

The Student Nutrition Services Department (SNS) operates a self-supporting, \$85 million dollar business, making it the sixth largest feeding program in the country. Each day, more than 1,800 dedicated employees serve over 235,000 nutritious meals to students.

- 🍏 **Free Meal Benefits** – Lunch meals are available free of charge for those students who qualify. Parents are encouraged to complete a household application and return it to their child’s school, or mail it to the Central Processing Center. A household application means that parents complete only one application for all children in the same home. Parents can learn about the status of their application by calling 1-866-544-5575. Parents are expected to pay for all meals until a free application is processed and approved.
- 🍏 **Reduced Meal Charges Eliminated** – The \$.40 meal charge for reduced price lunches is waived by the SNS program. Children who qualify for reduced price lunches, through the free and reduced application process, receive their lunch free of charge.
- 🍏 **Free Breakfast Program For All Students** – Everyday, all students are offered a nutritious breakfast free of charge. Students who participate in this program are “ready to learn” once they get to class. Take advantage of this great benefit!
- 🍏 **Meal Prices** – Lunch meals will be \$2.25 for elementary students and \$2.75 for middle and high school students. A variety of a la carte items are available daily at different prices. Parents are responsible for the payment of meals for their child.
- 🍏 **On-line “MealPayPlus”** – Making on-line payments is a quick and easy way to be sure your child has enough money to pay for meals. Just go to the School District website <http://www.sdhc.k12.fl.us/> and click on the “Meal Pay” button. Plus, you can receive regular e-mail “reminders” when your child’s balance is low.
- 🍏 **On-line “Meal History”** – Do you ever wonder what food items your child is selecting at school? Then check out Meal History at <https://www.mealpayplus.com/> to review two weeks of menu selections.
- 🍏 **Courtesy Meals** – If a child forgets their lunch money, a “courtesy meal” will be provided. Students in elementary schools are allowed to charge up to five meals. Students in secondary schools are allowed to charge up to two meals. Parents will be immediately notified of the charge and are responsible for payment. Unpaid balances will remain on the child’s account and roll forward from year to year. A La Carte choices are not sold to students with meal charges.
- 🍏 **Special Diets/Meals** – If a child requires a diet substitute because of a medical condition, the parent is encouraged to complete a **diet prescription form** which can be obtained from your school’s SNS manager. A **meal preference form** can also be completed by the parent if other diet changes are required because of cultural or religion reasons. The forms must be signed by the child’s medical doctor and returned to the manager. Both forms, available on the SNS web page, are required each school year.
- 🍏 **Nutrition Information** – Visit the SNS website to get nutrition facts such as calories and fat grams for favorite menu items, especially with regard to diabetic diets.
- 🍏 **Allergen Information** – Visit the SNS Website to get Allergen information on our most popular breakfast and lunch entrée items. Allergens include milk, soy, wheat, eggs, peanuts, fish and shellfish.

OUR MISSION:

Together, creating an innovative, efficient, and cost effective student nutrition program that is nationally regarded as “the best”. Both school and community embrace, and actively support, the importance of student nutrition as a vital part of daily education.



Feeding Body, Mind and Soul... One Child at a Time

STUDENT NUTRITION SERVICES COURTESY MEAL POLICY
(HCPS Policy 8500, 8531)

The following is the courtesy meal policy established in 2005 by the School Board.
Every school is required to follow the appropriate policy.

Policy for Elementary Schools:

1. Students are allowed to charge up to five meals. The student will be given the same school lunch that other children are receiving.
2. Parents of students who charge one meal will be notified by phone, after their child has received the meal. The parent would be encouraged to quickly pay for this meal and reminded of the policy.
3. Parents of students who charge more than four meals will receive a written letter, warning them that only one more charge is allowed and after the fifth charge, their child will receive an alternative meal.
4. Students who charge a sixth meal, and continue to charge meals, will receive a **courtesy meal** consisting of a **cheese sandwich, fruit cup (canned fruit), and low-fat white milk**. Students who continue to charge meals will receive the alternative meal.
5. If a pattern of charging continues, attempts will be made to discuss the issue with the parent, and encourage them to complete a free and reduced meal application.
6. Any time there is an uncollected balance on a child's meal account, the child will be prevented from purchasing A La Carte items.
7. Any unpaid balance on a child's account will be carried over from year to year.
8. The parent is responsible for the uncollected balance.

Policy for secondary schools:

1. Students are allowed to charge up to two meals. The student would be given the same school lunch as other students.
2. The student will be reminded that he/she is only allowed two consecutive charges.
3. Parents of students who charge one meal will be notified by phone, after their child has received the meal. The parent would be encouraged to pay for this meal the next day and reminded of the policy.
4. Students who charge a third meal will receive a **courtesy meal** consisting of a **cheese sandwich, fruit cup (canned fruit), and low-fat white milk**.
5. Students may receive up to five alternative meals.
6. Students are not allowed more than five consecutive alternative meals. After that time, the students are not allowed to receive a meal.
7. If a pattern of charging continues, attempts will be made to discuss the issue with the parent and encourage the completion of a free and reduced application.
8. Any time there is an uncollected balance on a child's meal account, the child will be prevented from purchasing A La Carte items.
9. Any unpaid balance on a student's account will be carried over from year to year.
10. The parent is responsible for the uncollected balance.

IMPORTANT DISTRICT TELEPHONE NUMBERS

School Administrative Center	272-4000	Job Line 1	272-4186
Adult Education Center	276-5654	Job Line 2	272-4999
Career and Technical Education	231-1860	Magnet Schools	272-4818
Choice Information Line	272-4692	Middle School Education	272-4862
Communications	272-4060	Pupil Assignment	272-4096
Community and Parent Relations	272-4091	School Boundaries	272-4093
County Council of PTA Office	744-8066 ext. 257	Secondary Education	272-4451
Early Childhood	744-8941	Security Services	623-3996
Elementary Education	272-4454	SERVE	872-5254
Exceptional Student Education (ESE)	273-7025	Student Planning and Placement	272-4667
GED Testing	276-5654	Student Services & Federal Program	272-4878
Guidance Services	273-7074	Sub Central	272-4037
Headstart	740-7870	Substitute Teacher Help Desk	272-4037
Health Services	273-4020	Transportation	982-5500
HOST Programs	744-8941 ext. 305		

CRIME STOPPERS

1-800-873-TIPS (8477)

WEB SITE: www.CRIMESTOPPERSTB.COM

HELP LINE TELEPHONE NUMBERS

Abuse Hotline - (Children, Disabled, or Elderly)	1-800-962-2873	*1-800-453-5145
AIDS Hotline (English) 1-800-352-2437	(Spanish) 1-800-545-7432	(Creole) 1-800-243-7101
		* 1-888-503-7118
Adult Emergency Services		272-2958
Children's Crisis Unit at Mental Health Care		272-2882
Choice		272-4692
Crisis Center of Tampa Bay, Inc.		** 964-1964
Crisis Hotlines - 24 Hours		** 234-1234
Abuse Hotline - (Children, Disabled, or Elderly)	Drug Abuse Hotline	
Hotline of Hillsborough	Rape Hotline (Sexual Assault)	
Family and School Support Team (FASST)	(www.fasstonline.com)	272-2888
Florida KidCare		www.floridakidcare.org
Hillsborough County Information Line		** 272-5900
Kids Behavior Helpline (Children with ADD, ADHD, EH, SED)		960-1010
Life Center of Tampa (Support for grief counseling-suicide, death, or dying)		237-3114
Poison Information Center	844-4444	1-800-222-1222
Suicide Hotline	1-800-784-2433	** 234-1234
Teen Link Helpline		236-TEEN (8336)
The Spring (Domestic Violence)		247-7233

* Text Telephone (TTY)

** Voice or Text Telephone



Celebrating over 40 years of commitment to the children of Hillsborough County, **SERVE** is the official volunteer arm of the Hillsborough County Public Schools. A private, non-profit organization, SERVE assists schools by providing volunteers to increase student achievement and to enhance their educational experiences. SERVE's programs include:

Speaker's Bureau – Competition for a student's attention in today's world makes live classroom presentations an indispensable teaching tool and a complement to most curricula. The largest of its kind in Florida, SERVE's Speaker's Bureau taps the life and career experiences of its volunteers to provide a limitless list of topics from which teachers may choose and students may benefit. The Speaker's Bureau provides the Great American Teach-In experience every day!

Training and Volunteer Management Program – SERVE's TVM program brings volunteers to reinforce classroom lessons, build confidence and help students in need maximize their potential. SERVE's programs provide the training necessary to ensure a rewarding experience for both volunteers and students. Special emphasis is placed on K-3rd grade reading and literacy, but all ages can benefit, and all curricula are needed. Options are available for K – adult education, and are available during school hours, in the after-school program (HOST) and at Saturday schools. A minimum commitment of one hour per week for 9 weeks is requested.

School Based Volunteers – SERVE supports school-based volunteer programs through referrals and training assistance. Individuals are needed in all support areas. If an organization has a desire to become involved, SERVE can help find an interested school or program. In addition, SERVE coordinates recognition events and awards at the district and state levels.

Volunteer Screening – Student safety is of paramount concern to SERVE and district schools. SERVE works with schools to make sure all volunteers have completed a registration form, receive appropriate screening, and begin volunteering at their selected school site. Students, parents and staff are assured that volunteers are screened and students are safe.

*A SERVE registration form must be completed at each school where a volunteer is serving.

Find out how much of a difference you can make in the life of a student. Become a partner with SERVE and the Hillsborough County Public Schools. Let students use your life experience as both a resource and a source of inspiration for their future. Call SERVE today at 872-5254 or visit the website for more information.

SERVE, Inc.
3111 Tampa Bay Boulevard ❖ Tampa, FL 33607
Phone: (813) 872-5254 ❖ Fax: (813) 673-4577
www.servevolunteers.org

SCHOOL ATTENDANCE LINES

ELEM SCHOOL	ATTENDANCE LINE	ELEM. SCHOOLS	ATTENDANCE LINE	ELEM. SCHOOLS	ATTENDANCE LINE
ALAFIA	744-8190, Ext.1	FROST	740-4900	PINECREST	744-8164, Ext. 1
ALEXANDER	872-5395	GIBSONTON	671-5100, Ext.1	PIZZO	987-6500, Ext. 1
ANDERSON	272-3075, Ext. 1	GORRIE	276-5673, Ext.1	POTTER	276-5564, Ext. 1
APOLLO BEACH	671-5172, Ext. 1	GRADY	356-1050	PRIDE	558-5400, Ext. 1
BAILEY	707-7531	GRAHAM	233-2294	RAMPELLO	233-2680
BALLAST POINT	272-3070	HAMMOND	792-5120, Ext. 400	REDDICK	634-0809
BAY CREST	356-1047	HERITAGE	740-4580, Ext. 500	RIVERHILLS	987-6911, Ext. 1
BELLAMY	872-5387, Ext. 1	HUNTER'S GREEN	631-4516	RIVERVIEW ELEM	671-5105
BEVIS	740-4000, Ext. 1	IPPOLITO	672-5180, Ext. 1	ROBINSON ELEM.	757-9424, Ext. 1
BING	744-8088, Ext. 400	JACKSON	757-9341	ROBLES	744-8033, Ext. 1
BOYETTE SPRINGS	671-5060, Ext. 1	JAMES	740-4800, Ext. 1	ROLAND PARK	872-5212, Ext. 1
BROOKER	744-8184, Ext. 1	JUST	276-5708, Ext. 1	ROOSEVELT	272-3090, Ext. 1
BROWARD	276-5592	KENLY	744-8074, Ext. 1	RUSKIN	671-5177, Ext. 4
BRYAN	757-9300, Ext. 1	KIMBELL	983-3900	SCHMIDT	651-2110, Ext. 1
BRYANT	356-1645, Ext. 800	KINGSWOOD	744-8234, Ext. 1	SCHWARZKOPF	975-6945, Ext. 1
BUCKHORN	744-8240, Ext. 1	KNIGHTS	757-9333, Ext.1	SEFFNER	664-8378
BURNEY	707-7334, Ext. 1	LAKE MAGDALENE	975-7625, Ext. 1	SEMINOLE	276-5556, Ext. 1
CAHOON	975-7647, Ext. 1	LANIER	272-3060, Ext. 1	SESSUMS	672-5230, Ext. 1
CANNELLA	975-6991, Ext. 1	LEE MAGNET	233-2296	SHAW	975-7366, Ext. 1
CARROLLWOOD	975-7640, Ext. 1	LEWIS	987-6947, Ext. 1	SHEEHY	233-3800
CHIARAMONTE	272-3066, Ext. 1	LIMONA	744-8200, Ext. 1	SHORE MAGNET	276-5712, Ext. 1
CHILES	558-5422, Ext. 1	LINCOLN MAGNET	757-9329, Ext. 1	SPRINGHEAD	707-7137
CIMINO	740-4450, Ext. 1	LITHIA SPRINGS	744-8016, Ext. 1	STOWERS	657-7431, Ext. 1
CITRUS PARK	558-5356	LOCKHART	276-5727, Ext. 1	SULPHUR SPRINGS	975-7305
CLAIR-MEL	744-8080, Ext. 1	LOMAX	276-5569, Ext. 1	SUMMERFIELD	671-5115, Ext. 1
CLARK	631-4333, Ext. 1	LOPEZ	644-8372	SUMMERFIELD CROSSINGS	672-5621
CLAYWELL	975-7300, Ext. 1	LOWRY	855-8178, Ext. 1	SYMMES	740-4182, Ext. 1
CLEVELAND	276-5583, Ext. 1	LUTZ	949-1452, Ext. 245	TAMPA BAY BOULEVARD	872-5208, Ext. 1
COLLINS	672-5400	MABRY	872-5364, Ext. 1	TAMPA PALMS	975-7390 Ext. 1
COLSON	744-8031, Ext. 1	MACFARLANE	356-1760	TEMPLE TERRACE	987-6470
CORK	707-7131	MANGO	744-8208, Ext. 1	THONOTOSASSA	987-6987, Ext. 1
CORR	672-5345	MANISCALCO	949-0337	TINKER	233-2307
CRESTWOOD	872-5374, Ext. 1	McDONALD	744-8154	TOWN & COUNTRY	356-1055
CYPRESS CREEK	672-5000, Ext. 5000	McKITRICK	558-5427, Ext. 1	TRAPNELL	757-9313, Ext. 1
DAVIS	854-6010, Ext. 1	MENDENHALL	356-1052	TURNER	907-9066, Ext. 1
DEER PARK	792-5111, Ext. 1	MENDEZ	276-5630	TWIN LAKES	975-7380, Ext. 1
DESOTO	223-2290	MILES	975-7337, Ext. 1	USF Patel	983-3966, Ext. 1
DICKENSON	873-4732, Ext. 1	MINTZ	744-8353, Ext. 1	VALRICO	744-6777, Ext. 400
DOBY	672-5388	MITCHELL	872-5216	WALDEN LAKE	757-9433, Ext. 1
DOVER	757-9457, Ext. 1	MORGAN WOODS	356-1054	WASHINGTON, B.T.	233-3720, Ext. 230
DUNBAR MAGNET	233-2291	MORT	975-7373, Ext. 1	WEST SHORE	272-3080
EDISON	276-5579, Ext. 1	MOSI PARTNERSHIP	983-3989, Ext. 1	WEST TAMPA	872-5200, Ext. 1
EGYPT LAKE	872-5225, Ext. 1	MULLER	558-1355, Ext. 500	WESTCHASE	631-4600, Ext. 1
ESSRIG	975-7307, Ext. 400	NELSON	651-2120, Ext. 1	WILLIS PETERS	757-9462, Ext. 2
FISHHAWK CREEK	651-2150, Ext. 1	NORTHWEST	975-7315, Ext. 1	WILSON	757-9307, Ext. 1
FOLSOM	987-6755, Ext. 1	OAK GROVE	356-1532, Ext. 1	WIMAUMA	672-5050
FOREST HILLS	975-7633, Ext. 1	OAK PARK	740-4640	WITTER	631-4555
FOSTER	276-5573, Ext.1	PALM RIVER	744-8066, Ext. 1	WOODBIDGE	871-7460, Ext. 400
				YATES	664-8380

SCHOOL ATTENDANCE LINES

MIDDLE SCHOOLS	ATTENDANCE LINE	EXCEPTIONAL CENTERS	ATTENDANCE LINE
ADAMS	975-7665, Ext. 1	CAMINITI	975-7611
BARRINGTON	657-7266, Ext. 1	CARVER	236-3500
BARTELS	907-6801, Ext. 1	D. THOMAS	975-7355, Ext. 400
BENITO	631-4694, Ext. 1	LAVOY	872-5285
BUCHANAN	975-7600, Ext. 1	LOPEZ	664-8361
BURNETT	744-6745, Ext. 400	SIMMONS	707-7430
BURNS	744-8383, Ext. 1		
COLEMAN	872-5335, Ext. 1	HIGH SCHOOLS	ATTENDANCE LINE
DAVIDSEN	558-5300, Ext. 1	ALONSO	356-1525, Ext. 1
DOWDELL	744-8322, Ext. 1	ARMWOOD	744-8040, Ext. 1
EISENHOWER	671-5121, Ext. 400	BLAKE	272-3422, Ext. 1
FARNELL	356-1640, Ext. 1	BLOOMINGDALE	744-8018, Ext. 400
FERRELL	233-2282, Ext. 1	BRANDON	744-8120, Ext. 1
FRANKLIN	744-8108, Ext. 1	CHAMBERLAIN	975-7677, Ext. 1
GIUNTA	740-4888, Ext. 400	DURANT	707-7046, Ext. 1
GRECO	987-6926, Ext. 1	EAST BAY	671-5134
HILL	975-7325, Ext. 1	FREEDOM	558-1185, Ext. 1
JAMES	740-4800, Ext. 1	GAITHER	975-7340, Ext. 1
JENNINGS	740-4575, Ext. 1	HILLSBOROUGH	276-5620, Ext. 1
LIBERTY	558-1180, Ext. 1	JEFFERSON	872-5241, Ext. 401
MADISON	233-2281, Ext. 1	KING	744-8333, Ext. 1
MANN	744-8400, Ext. 1	LENNARD	641-5611
MARSHALL	757-9360, Ext. 1	LETO	872-5300, Ext. 1
MARTINEZ	558-1190, Ext. 1	MIDDLETON	233-3360, Ext. 1
McLANE	744-8100, Ext. 1	NEWSOME	740-4600, Ext. 1
MEMORIAL	872-5230, Ext. 1	PLANT	272-3033, Ext. 1
MONROE	272-3020, Ext. 1	PLANT CITY	757-9370, Ext. 1
MULRENNAN	651-2100, Ext. 500	RIVERVIEW	671-5011, Ext. 1
ORANGE GROVE MAGNET	276-5717, Ext. 400	ROBINSON	272-3006, Ext. 1
PIERCE	872-5344, Ext. 1	SICKLES	631-4742, Ext. 1
PROGRESS VILLAGE	671-5110	SOTO	672-5422, Ext. 1
RAMPELLO	233-2333, Ext. 1	STEINBRENNER	792-5131
RANDALL	740-3900, Ext. 1	STRAWBERRY CREST	707-7522
RODGERS	671-5288, Ext. 1	TAMPA BAY TECH	744-8360, Ext. 400
ROLAND PARK	872-5212, Ext. 1	WHARTON	631-4710, Ext. 1
SHIELDS	672-5338, Ext. 1		
SLIGH	276-5596, Ext. 1	CAREER CENTERS	ATTENDANCE LINE
SMITH, SGT. PAUL R.	892-5125		
STEWART	276-5691, Ext. 400	APARICIO / LEVY	740-4884
TOMLIN	757-9400, Ext. 1	BOWERS/WHITLEY	558-1750, Ext. 1
TURKEY CREEK	757-9442, Ext. 1	SIMMONS CAREER	707-7430
VAN BUREN	975-7652, Ext. 1	SOUTH COUNTY CAREER	233-3335, Ext. 500
WALKER	631-4726, Ext. 1	WATERS CAREER	233-2655, Ext. 1
WEBB	872-5351, Ext. 1		
WILLIAMS	744-8600, Ext. 1	NON TRADITIONAL PROGRAMS	ATTENDANCE LINE
WILSON MIDDLE	276-5682	BRANDON ALTERNATIVE	651-2165, Ext. 293
YOUNG	276-5739, Ext. 1	NO. TAMPA ALTERNATIVE	631-4426 - Option 1