

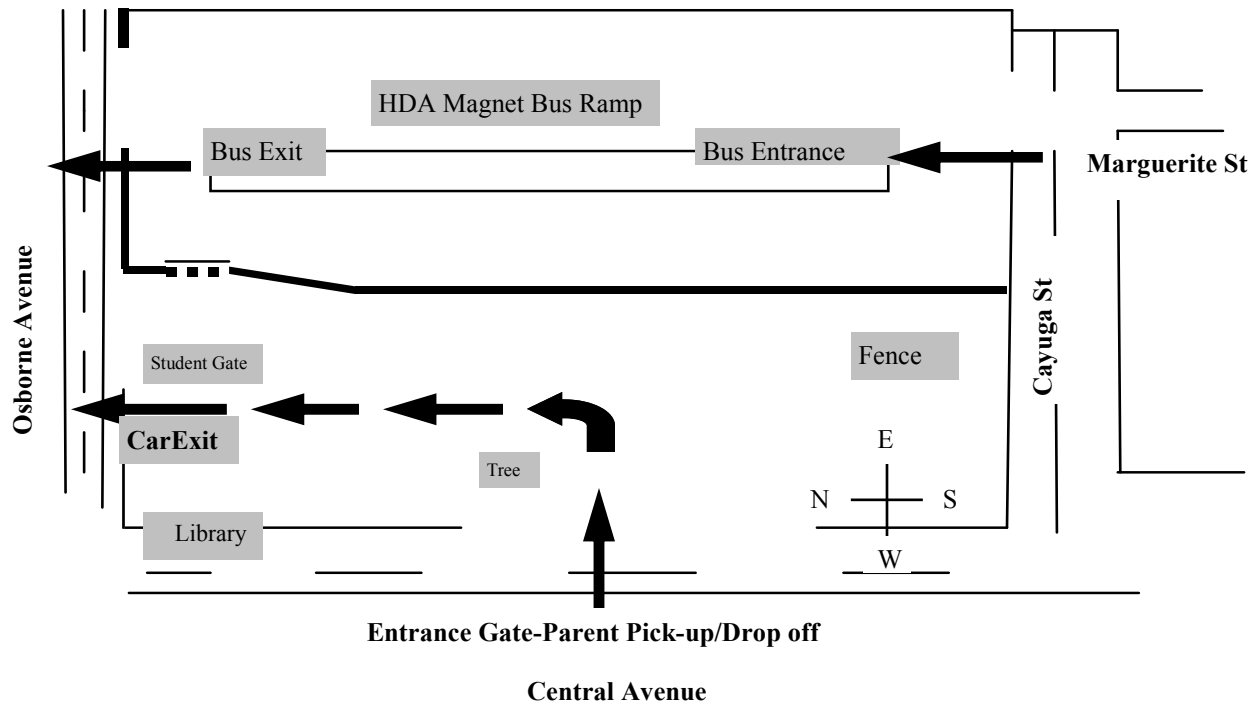
Procedures for Pick-up/Drop-off at Transfer Ramps

HDA Bus Ramp

Arrival times will be strictly enforced. Transfer arrival times must be no later than **6:30 A.M.** to **6:40 A.M.** HDA is located on Cayuga off of Central, south of Osborne Avenue.

Morning Drop Off:

- ☞ Cars are to come through the entrance gate on Central Avenue and release the students at the student gate. The parents will exit onto Osborne Avenue. The student walk-ons will enter from Osborne Avenue through the student gate. Students will be permitted to enter the ramp at 6:30 A.M. Once inside the gate, the students walk on the yellow safety zone area to board the first available bus until transfer is called. HDA gates will be closed at 6:40 A.M. and students arriving late will not be allowed to enter the gate to board a bus.
- ☞ **Parents arriving to the transfer ramp after the 6:40 A.M. transfer call must transport their children to the designated schools.**



Afternoon Pick Up:

- ☞ Students will exit the bus and walk to the front of the ramp. Students whose parents have designated a transfer ramp as an afternoon bus stop must carry a badge, furnished by Hillsborough District Schools upon enrollment in magnet schools, for permission to leave the transfer ramp. If a student fails to produce the badge, he/she must return to their network bus for transport to the neighborhood bus stop. **Parents must pick up students no later than 3:15 P.M.**
- ☞ **Parents arriving after 3:15 to the afternoon transfer must pick up their children from the neighborhood bus stops. Parents causing a disruption at a Magnet Transfer Ramp will forfeit the privilege of using the ramp as a bus stop and shall be liable for prosecution under Florida State Statutes 1006.145, 810.097.**

Conditions:

- ☞ After three late arrivals, parents will no longer be allowed to use the transfer ramp as a designated bus stop. Parents will be able to choose 1 of 3 options: 1) transport the child to and from school each day; 2) use magnet neighborhood bus stops; 3) return child to the neighborhood school. Three late arrivals will be referred to the District Magnet Office for review.