Hillborough County Public Schools

Hillsborough Virtual School

2017-18 School Improvement Plan

Hillsborough Virtual School

2704 N HIGHLAND AVE, Tampa, FL 33602

www.hillsboroughvirtual.com

School Demographics

School Type and Grades Served (per MSID File)	2016-17 Title I School	2016-17 Economically Disadvantaged (FRL) Rate (As Reported on Survey 3)
Combination School KG-12	No	26%

Primary Service Type (per MSID File)	Charter School	2016-17 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	45%

School Grades History

Year	2016-17	2015-16	2014-15	2013-14
Grade	A	A	B*	I

Informational Baseline School Grade

Note: The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

School Board Approval

This plan is pending approval by the Hillsborough County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district that has a school grade of D or F.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F (see page 4). For schools receiving a grade of A, B, or C, the district may opt to require a SIP using a template of its choosing.

This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at https://www.floridaCIMS.org.

Table of Contents

Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a "living document" by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the "Date Modified" listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school's Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., "SMART goals") for the coming school year in context of the school's greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in section 1008.33, Florida Statutes, is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

At the start of each academic year, traditional schools are classified for DA support in two categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by Rule 6A-1.099811, Florida Administrative Code:

- **Not in DA** - A school with a current school grade of A, B, or C; charter schools; and ungraded schools.
- **Targeted Support and Improvement** - A school with a current school grade of an initial D.
- **Comprehensive Support and Improvement** - A school with a current school grade of F or two consecutive grades of D, or a high school with a graduation rate of 67 percent or less in the most recent data release.

DA Turnaround Status

Additionally, Comprehensive Support and Improvement schools have a turnaround status of "Implementing," based on a school's grades history, including the current school grade:

- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

2017-18 DA Category and Statuses for Hillsborough Virtual School

DA Region and RED	DA Category and Turnaround Status
Southwest - Julio Valle	Comprehensive Support & Improvement - Grad Only

I. Part I: Current School Status

A. Supportive Environment

1. School Mission and Vision

a. Provide the school's mission statement

To provide an education that allows each student to excel as successful and responsible online learners.

b. Provide the school's vision statement

We support the District's vision of Preparing Students for Life, and are working to ensure that our students leave our school equipped with the tools they need to graduate on time. Our District's graduation rate goal is 90% by 2020. With that in mind, we have developed the following Vision for our school:

To be the states's leader in providing quality virtual education to all students.

2. School Environment

a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

At the beginning of each course, teachers speak to each student to orient them to the course. This is when they gather the initial information about each student to include information pertinent to the student's learning style. Every month each teacher speaks with all parents and students. During this time, the teacher updates the parent and student about the student's pace and grade. Parents and students are provided the opportunity to share with the teacher anything that they feel is important to the student's educational experience.

b. Describe how the school creates an environment where students feel safe and respected before, during and after school

Students in a virtual environment attend school from the convenience of their own homes. Teachers reach out to students to assist them in their academic pursuits. Teachers are available to students from the hours of 8 AM to 8 PM. To ensure that students feel valued, teachers return messages within 24 hours.

When writing feedback on a student's assignment, teachers always include a positive statement about some element of the assignment.

c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

A virtual environment allows students the opportunity to learn at any time and in any place. Students are provided with a Pace Chart to assist them in completing their assignments in a timely fashion. As students work independently, disciplinary incidents do not disrupt the learning environment.

d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

• Given that one of the main tasks of the Leadership Team/PSLT is to monitor student data related to instruction and interventions, the Leadership Team/PLST monitors the effectiveness of instruction and intervention by reviewing student data as well as data related to implementation fidelity (teacher walk-through data).

• The Leadership Team/PSLT communicates with and supports the PLCs in implementing the proposed strategies by distributing Leadership Team members across the PLCs to facilitate planning and implementation. Once strategies are put in place, the Leadership Team members who are part of the PLCs regularly report on their efforts and student outcomes to the larger Leadership Team/PSLT.

• The Leadership Team/PSLT and PLCs both use the problem solving process (Problem Identification, Problem Analysis, Intervention Design and Implementation and Evaluation to:
o Use the problem-solving model when analyzing data:
1. What is the problem? (Problem Identification)
2. Why is it occurring? (Problem Analysis and Barrier Identification)
3. What are we going to do about it? (Action Plan Design and Implementation)
4. Is it working? (Monitor Progress and Evaluate Action Plan Effectiveness)
o Identify the problem (based on an analysis of the data disaggregated via data sorts) in multiple areas – curriculum content, behavior, and attendance
o Develop and test hypotheses about why student/school problems are occurring (changeable barriers).
o Develop and target interventions based on confirmed hypotheses. Interventions may include academic interventions as well as counseling, mentoring, and other pupil services.
o Identify appropriate progress monitoring assessments/data collection tools to be administered at regular intervals matched to the intensity of the level of instructional/behavioral/intervention support provided.
o Develop grading period or units of instruction//intervention goals that are ambitious, time-bound, and measureable (e.g., SMART goals).
o Review progress monitoring data at regular intervals to determine when student(s) need more or less support (e.g., frequency, duration, intensity) to meet established class, grade, behavior, and/or school goals (e.g., use of data-based decision-making to fade, maintain, modify or intensify intervention and/or enrichment support).
o Each PLC develops PLC action plan for SIP strategy implementation and monitoring.
o Assess the implementation of the strategies on the SIP using the following questions:
1. Does the data show implementation of strategies are resulting in positive student growth?
2. To what extent are we making progress toward the school's SIP goals?
3. If we are making progress, what can we do to sustain what is working?
4. What barriers to implementation are we facing and how will we address them?
5. What should we do next? What should be our plan of action?

3. Early Warning Systems

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(7)(A)(i) and (b)(7)(A)(iii)(III).

a. Describe the school's early warning system and provide a list of the early warning indicators used in the system

When a student is behind pace in coursework and has not met required benchmarks.

b. Provide the following data related to the school's early warning system

1. The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	0	0	3	6	3	5	0	1	1	1	20

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	0	0	0	0	0	0	0	0	0	0	0	0	0	

c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

The purpose of the core Leadership Team is to:
1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs at all grade levels.
2. Support the implementation of high quality instructional practices at the core and intervention/ enrichment (Tiers 2/3) levels.
3. Review ongoing progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The Leadership team meets regularly (e.g., bi-weekly/monthly). Specific responsibilities include:
• Oversee the multi-layered model of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive)
• Create, manage and update the school resource map
• Ensure the master schedule incorporates allocated time for intervention support at all grade levels.
• Determine scheduling needs, and assist teacher teams in identifying research-based instructional materials and intervention resources at Tiers2/3
• Facilitate the implementation of specific programs (e.g., Live Lessons, discussion based assessments, and tutoring sessions) that provide intervention support to students identified through data sorts/chats conducted by the PLCs.
• Determine the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals
• Organize and support systematic data collection (e.g., district and state assessments; during-the-grading period school assessments/checks for understanding; in-school surveys)
• Assist and monitor teacher use of SMART goals per unit of instruction. (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
• Strengthen the Tier 1 (core curriculum) instruction through the:
o Implementation and support of PLCs
o Review of teacher/PLC core curriculum assessments/chapters tests/checks for understanding (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
o Use of Common Core Assessments by teachers teaching the same grade/subject area/course (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
o Implementation of research-based scientifically validated instructional strategies and/or interventions. (as outlined in our SIP)

o Communication with major stakeholders (e.g., parents, business partners, etc.) regarding student outcomes through data summaries and conferences.
• On a monthly basis, assist in the evaluation of teacher fidelity data and student achievement data collected during the month.
• Support the planning, implementing, and evaluating the outcomes of supplemental and intensive interventions in conjunction with PLCs and Specialty PSLT.
• Work collaboratively with the PLCs in the implementation of the C-CIM (Core Continuous Improvement Model) on core curriculum material.
• Coordinate/collaborate/integrate with other working committees, such as the Literacy Leadership Team (which is charged with developing a plan for embedding/integrating reading and writing strategies across all other content areas).

B. Family and Community Engagement

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(2) and (b)(7)(A)(iii)(I).

1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

a. Will the school use its Title I Parent and Family Engagement Policy (PFEP) to satisfy this question?

No

1. PFEP Link

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

2. Description

Hillsborough Virtual School strives to develop positive relationship with all stakeholders. Teachers conduct monthly contacts with both students and parents. During these conversations, parents and students are made aware of the student's pace and grade in each course.
Hillsborough Virtual School maintains a Twitter and Facebook Profile that parents and students can follow and/or friend. This site is utilized to inform stakeholders of upcoming events and share positive news about the school.

2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

We have organizations that have offered to support our school in a variety of ways. The administration and its leadership team have met with key people in the organizations to create a list of volunteer opportunities. Our plan is to communicate through emails, phones calls, and meetings in order to develop meaningful projects to support our school and increase student achievement.

Our community partners benefit from our families frequenting their locations. Our school benefits from donations that the partners make to us.

C. Effective Leadership

1. School Leadership Team

a. Membership
Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Grinnell, Tanya	Principal
Upshaw, Denee	Other
Campbell, Kristin	Guidance Counselor
Perry, Audrey	Guidance Counselor
Hillgruber, Sherri	Teacher, ESE

b. Duties

1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

Elementary PSLT Members
The leadership team includes:
• Principal (Supervisor)
• Assistant Principal (Coordinator)
• Guidance Counselor
• SAC Chair
• ESE Specialist

Middle/High PSLT Members
The leadership team includes:
• Principal
• Assistant Principal (Coordinator)
• Guidance Counselor
• ESE Specialist
• SAC Chair

Elementary/Middle/High
The examples below demonstrate the shared roles and responsibilities for members of the PSLT:

PSLT Coordinator—Principal/Assistant Principal: Coordinate and oversee the decision making process to ensure integrity and consistency of the PS/RtI implementation at the building level. The principal should attend PSLT meetings at the Tier 1 level, provide specific procedures for resource allocation, and monitor the fidelity of instruction/intervention at the school-wide and classroom levels (Tier 1)
PSLT Meeting Facilitator— e.g., Guidance Counselor, ESE Specialist: The facilitator opens the meeting with a brief description of what the team expects to accomplish during the meeting. The facilitator is to establish and maintain a supportive atmosphere throughout the meeting by encouraging participation from team members, clarifying and summarizing information communicated during the meeting, design specific procedures for ongoing communication between school staff and PSLT, and assist with monitoring the fidelity of intervention implementation across each tier.
PSLT Content Specialist— e.g., Administrator, Reading Lead, Math Lead, ESE Specialist: Ensures that when new content curricular materials are obtained, implementers are adequately trained to use the materials, check fidelity of use of curricular materials and strategies, determine what elements need to be included in an effective core instructional program and assist the team in identifying which instructional strategies are most effective to address areas of concerns. The Content Specialist may also assist with monitoring the fidelity of instruction and intervention implementation across each tier.
PSLT Data Consultant— e.g., Assistant Principal, Reading Lead, Math Lead, Science Lead, Technology Support Personnel, ESE Specialist, and/ or Guidance Counselor: Prior to the meeting,

the Data Consultant assists team members with collecting, organizing, analyzing, graphing and interpreting data. The data should be presented in easily understandable visual displays to guide the decision making process.

PSLT Timekeeper—Ensures that meeting times are respected and helps the team stay focused on the respective agenda. Because many decisions need to be made during the meeting, the timekeeper should redirect the team's discussion when necessary. The timekeeper should know who are working on specific projects and set timelines for completion/implementation as well as monitor the fidelity across each tier.

PSLT Recorder—Records the plans of the team, including meeting minutes/notes. This person will capture all important information, especially related to instruction/ intervention specifics, progress monitoring, data analysis, and future meeting dates. The recorder may need to ask for clarification several times during the meeting to ensure that enough detail is recorded so that a person who did not attend the meeting would be able to clearly understand the nature and implementation of the instructional/intervention plan

HCPS Efforts to Recruit and Retain Effective Leaders: We are investing in the future by investing in school leaders. Our principals and assistant principals have a broad impact on our schools, our students and our community. By investing in our principals, we are investing in our children and our community. Strong leaders form the foundation of our schools and ultimately impact the success of both our teachers and our students. We have following programs in place:

Hillsborough Principal Pipeline: Through the Hillsborough Principal Pipeline, current and future school leaders gain valuable skills to help them lead a school to success. They also develop new perspectives and become part of a close-knit network that they can tap into throughout their career. Quality schools require quality personnel. Principals and Assistant Principals are matched to complement each other's leadership skills based on the HCPS School Leader Competencies and Key Elements Matrix. A principal coach, a veteran principal with a track record of success, is assigned to support all new school principals. A principal coach will also be assigned to support principals at turnaround schools.

Recruiting Leaders for Turnaround Schools: The purpose of this program is to recruit aspiring administrators to teach in high-need schools while earning their Master's Degree in Educational Leadership. These aspiring leaders will develop their capacity to lead in a high-need school thru reflecting on and studying effective practices in turnaround schools. Upon completion of their Master's Degree and the Future Leaders Academy, leaders will begin their assistant principal career with a highly effective principal in a less-demanding school and then move to a high-need school after serving a minimum of 2 years in an entry level assistant principal position.

The Master's in Educational Leadership program at University of Tampa and Hillsborough County Public Schools are partnering together to prepare instructional staff for leadership in high-need schools. One of the many benefits of this dedicated course of study is the specific foci within each course on the complex nature of leadership in high-need schools. As a part of the district's Turnaround Leadership Pipeline, we will be seeking diverse cohorts of experienced teachers to aggressively prepare to lead in a high-need school.

Educational Specialist Degree in Educational Leadership with Emphasis on Leadership in Turnaround Schools: The Educational Leadership and Policy Studies Department at USF and Hillsborough County Public Schools have been partnering together for a few years through our partnership with the Wallace Foundation to prepare administrators for leadership in turnaround schools. As a part of the district's Turnaround Leadership Pathway, we will be seeking diverse cohorts of experienced leaders who have completed Preparing New Principals to pursue the Educational Specialist degree in Turnaround Leadership.

2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

In an effort to engage in a systematic date-based problem solving process, the school's Leadership Team/PSLT and PLCs use the problem solving process (Problem Identification, Problem Analysis, Intervention Design and Implementation and Evaluation to engage in data-driven decision making for core instruction. The process is outlined below:
o Analyze student outcomes and make data-driven decisions:
1. What is the problem? (Problem Identification)
2. Why is it occurring? (Problem Analysis and Barrier Identification)
3. What are we going to do about it? (Action Plan Design and Implementation)
4. Is it working? (Monitor Progress and Evaluate Action Plan Effectiveness)
o Identify the problem (based on an analysis of the data disaggregated via data sorts) in multiple areas – curriculum content, behavior, and attendance
o Develop and test hypotheses about why student/school problems are occurring (identify root causes and barriers to success).
o Develop and target interventions based on confirmed hypotheses.
o Identify appropriate progress monitoring assessments to be administered at regular intervals matched to the intensity of the level of instructional/intervention support provided.
o Develop grading period or units of instruction//intervention goals that are ambitious, time-bound, and measureable (e.g., SMART goals).
o Review progress monitoring data at regular intervals to determine when student(s) need more or less support (e.g., frequency, duration, intensity) to meet established class, grade, and/or school goals (e.g., use of data-based decision-making to fade, maintain, modify or intensify intervention, remediation and/or enrichment support).
o Each PLC develops PLC action plan for SIP strategy implementation and monitoring.
o Assess the implementation of the strategies on the SIP using the following questions:
1. Does the data show implementation of strategies are resulting in positive student growth?
2. To what extent are we making progress toward the school's SIP goals?
3. If we are making progress, what can we do to sustain what is working?
4. What barriers to implementation are we facing and how will we address them?
5. What should we do next? What should be our plan of action?

To ensure teacher support systems and small group and individual needs are met, the Problem Solving Leadership Team (PSLT):
1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs across the school and all grade levels.
2. Support the implementation of high quality instructional practices during core and intervention blocks.
3. Review progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The PSLT meets regularly (e.g., bi-weekly/monthly) The PSLT meeting calendar is structured around the district's assessment calendar to ensure there are opportunities to review assessment outcome data and engage in the problem solving process for appropriate data-driven decisions. The members on the team include administrator(s), guidance counselor(s), ESE specialist, content area leads, PLC liaisons, and other school personnel as needed.

To build capacity multi-tiered system of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive), the PSLT:
• Supports school teams with creating, managing and updating the school's resource maps for academic and non-academic areas.
• Ensures the master schedule incorporates allocated time for intervention support at all grade levels and assist teacher teams in identifying evidence-based strategies and materials for intervention delivery.
• Coordinates data sorts at the beginning of each year to identify students in need of enrichment, remediation and intervention support at each tier.
• Determines the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals.
• Organizes and support systematic data collection (e.g., universal screenings, formative, ongoing progress monitoring and summative data).
• Assists and monitor teacher use of SMART goals for core instruction and intervention groups. (data will be collected and analyzed by PLCs and reported to the PSLT)
• Strengthen Tier 1 core instruction by:
o Implementing evidence-based instructional strategies and/or interventions. (as outlined in the SIP)
o Supporting PLCs with planning and delivering rigorous core instruction.
o Monitoring the fidelity of instructional practices.

2. School Advisory Council (SAC)

a. Membership
Identify the name and stakeholder group for each member of the SAC.**:**

Name	Stakeholder Group
Tanya Grinnell	Principal
Linda Gaughn	Education Support Employee
Beth Gaffney	Business/Community
Sherri Hillgruber	Education Support Employee
Debbie Brown	Parent
Alana Brown	Student
Lynn Schultz	Business/Community
Francesca Murrugarra	Student
Clara Murrugarra	Parent
Malinda Ashley	Teacher
Membership is documented through the Office of School Improvement	Student

b. Duties

1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes
The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(2).

a. Evaluation of last year's school improvement plan

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, and evaluate progress towards meeting the prior year's school improvement goal(s). That analysis will then guide the development of this year's SIP.

b. Development of this school improvement plan

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, develop the school improvement plan, vote on the school improvement plan, monitor the school improvement plan, review the school improvement plan as needed, plan and carry out activities that support the school improvement plan,.

c. Preparation of the school's annual budget and plan

SAC submits a budget within the SIP to support strategy implementation and/or professional development.

In the event that the state does not allocate SAC funds to schools, the district may elect to allocate district dollars to schools to support SIP goals. If and when they become available, schools will be notified of the allocation by the Business Division. An initial allocation of 90% is based on the average un-weighted FTE from the prior year. The second allocation is based on the current year's average un-weighted FTE minus the amount initially allocated. The second allocation usually falls in the month of March. Schools are notified by the Business Division when the first and second allocations have been completed.

The law encourages each local SAC to design their own budget (without infringement at the district level) in order to carry out the school improvement process in their school. Subject to the following restrictions, the law does not set any limitations on how the money can be spent. The principal may not override the recommendation of the SAC. Funds may not be used for capital improvement. Funds may not be used for any project or program that has a duration of more than one year. However, a program or project formerly funded may receive funds in a subsequent year. The SAC is responsible for determining how funds will be appropriated. The SAC must vote on each item in the budget.

2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

N/A

3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC
Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements

3. Literacy Leadership Team (LLT)

a. Membership
Identify the name and position title for each member of the school-based LLT or similar group, if applicable.**:**

Name	Title
Grinnell, Tanya	Principal

b. Duties

1. Describe how the LLT or similar group promotes literacy within the school, if applicable

The LLT (transitioning to an Instructional Leadership Team model) is a subset of the Problem Solving Leadership Team. The team provides leadership for the implementation of the goals, strategies, and actions steps related reading and writing on the SIP. Members include:

Principal
Assistant Principal
Reading Lead
ESE Teacher
Grade Level Representatives

The principal is the LLT (ILT) chairperson. The reading lead is a member of the team and provides extensive expertise in data analysis and reading/writing instruction in all content areas. The LLT (ILT) is grounded in a shared or distributive leadership model where content teachers, the reading lead, instructional support staff, and the principal all participate equally in the decision-making process based on the team's review of data and its application to the specific SIP reading and writing goals focus.

The LLT (ILT) members monitors reading/writing data, identifies school-wide and individual teachers' reading/writing-focused instructional strengths and weaknesses, and creates a professional development plan to support identified instructional needs in conjunction with the Problem Solving Leadership team's support plan. Additionally the principal ensures that time is provided for the LLT ILT to collaborate and share information with all site stakeholders including other administrators, teachers, staff members, parents and students.

D. Public and Collaborative Teaching

The school's responses to this section may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(7)(A)(iii)(IV).

1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Schools Build a Collaborative Culture Through Regularly Scheduled PLC Meetings

Core Beliefs:
• No school can help all students achieve at high levels if teachers work in isolation.
• Schools improve when teachers are given the time and support to work together to clarify essential student learning, develop common assessments for learning, analyze evidence of student learning, and use that evidence to learn from one another.
• PLCs measure their effectiveness on the basis of results rather than intentions.
• All programs, policies, and practices are continually assessed on the basis of their impact on student learning.
• All staff members receive relevant and timely information on their effectiveness in achieving intended results.
• PLC meetings will be regularly scheduled.

Essential Characteristics of a PLC
• Shared mission, vision, values, goals
• Educators in a PLC benefit from clarity regarding their shared purpose, a common understanding of the school they are trying to create, collective communities to help move the school in the desired direction, and specific, measurable, attainable, results-oriented, and time-bound (SMART) goals to mark their progress.
• Collaborative teams focused on learning

• In a PLC, educators work together interdependently in collaborative teams to achieve common goals for which they are mutually accountable. The structure of the school is aligned to ensure teams are provided the time and support essential to adult learning.
• Collective inquiry
• Teams in a PLC relentlessly question the status quo, seek new methods of teaching and learning, test the methods, and then reflect on the results. Building shared knowledge of both current reality and best practice is an essential part of each team's decision-making process.
• Action orientation and experimentation
• Members of a PLC constantly turn their learning and insights into action. They recognize the importance of engagement and experience in learning and in testing new ideas. They learn by doing.
• Commitment to Continuous improvement
• Not content with the status quo, members of a PLC constantly seek better ways to achieve mutual goals and accomplish their fundamental purpose of learning for all. All teams engage in an ongoing cycle of:
? Gathering evidence of current levels of student learning
? Developing strategies and ideas to build on strengths and address weaknesses in that learning
? Implementing the strategies and ideas
? Analyzing the impact of the changes to discover what was effective and what was not
? Applying the new knowledge in the next cycle of continuous improvement
• Results orientation
• Educators in a PLC assess their efforts on the basis of tangible results.

2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

Teacher Interview Day and Recruitment Fairs occur in June under the oversight of Human Resources. All applicants must be pre-approved by the District to attend these events.

Teachers receive two evaluations each year using the Danielson Evaluation Rubric. A virtual bridge was established to measure designated behaviors in an on-line environment.

The most essential component to an effective school is the quality of the personnel and their effectiveness. The Human Resources Department is a crucial part of supporting our schools, both through their recruitment efforts and their individualized support of each school. Each of the turnaround schools is assigned an HR partner to ensure that all personnel are highly qualified and that teachers retained or assigned to the site exhibit practice that results in effective/highly effective evaluation scores.

Hillsborough County Public Schools (HCPS) promotes student achievement by helping teachers excel in the classroom. Teacher effectiveness is the most influential, controllable factor affecting student achievement. Our goal is to promote effective teaching in every classroom. We intend to elevate the teaching profession by supporting teachers' professional development and helping teachers excel as professionals. We believe that by helping teachers excel, students will achieve more; and when students achieve more, our entire community benefits.

We will support teacher development in two main ways: Job-embedded Professional Development and Evaluation.

Job-embedded Professional Development: The evaluation process is both formative and summative. Through classroom observations, administrators can help teachers identify areas to reinforce in order to improve practice. Classroom observation and evaluation results may be used to help teachers set training and professional development paths that support the continuous improvement of their practice. Furthermore, teacher observation and evaluation ratings may be aggregated at the school level to help

identify systemic gaps and needs, and to support and drive school improvement planning.

Evaluation: The evaluation of teacher performance is based on multiple measures of effectiveness:
a. Principal / School Administrator
b. Student Achievement Data -
By considering input from student achievement data and observations, we gain a more comprehensive picture of a teachers practice. We can, therefore, achieve a fair and substantive evaluation. We can also improve our ability as a district to support our students' growth by capturing and implementing best practices from outstanding teachers.

3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

Mentors work individually with new teachers, developing plans to support professional growth. The school-based mentor has strengths in the areas of leadership, mentoring, and increasing student achievement.

The Teacher Induction Program (TIP) is a state-mandated two-year induction program that includes specific professional development training and activities. What's different for teachers new to HCPS is that teachers with less than six months of teaching experience are assigned a fully released mentor. HCPS has an entire cadre of fully released mentors, assigned to assist all new teachers for their first two years in the district. These mentors do not evaluate their mentees, they simply guide and support. New teachers and mentors work with the New Teacher Center Formative Assessment System (FAS), a set of tools that helps to identify accomplishments and challenges during the first two years of teaching. Although the FAS tools can help focus new teachers and mentors as they work together, many factors will influence their collaboration. The mentor's knowledge, experience, and growing relationship with the mentee will help support professional areas for growth, as well as to support students' academic needs. The FAS tools provide a mentee and mentor with important information which will systematically guide the advancement of instructional practice. Mentors are assigned by the General Manager of Performance Evaluation. It is in this pairing that special care is taken to match mentors with experience in high-needs settings to any new teachers in turnaround schools.

E. Ambitious Instruction and Learning

1. Instructional Programs and Strategies

a. Instructional Programs

1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

All Florida students deserve to graduate high school with knowledge and skills they need to succeed in college, careers and life. We know that today's workforce requires our graduates to have strong critical thinking, problem solving and communications skills, more than ever before. High standards that challenge and motivate our students are essential.

Beginning with the 2014–2015 school year, all K–12 schools began implementing the Florida Standards and our schools committed to providing teachers with the professional learning needed for successful ongoing implementation. We will continue to assess our academic standards and work together to ensure they are preparing ALL students to succeed in college, career and life. The Florida Standards reflect foundational expectations of what ALL students should know and be able to do in each grade from kindergarten through 12th grade.

Public schools are required to provide appropriate instruction to assist students in the achievement of these standards. Section 1008.25, F.S., requires each district school board to incorporate the Florida Standards into the district student progression plan. HCPS has, as required by state statute, adopted a comprehensive plan for student progression, which includes standards for evaluating each student's performance, including mastery of the Florida Standards. The plan also provides specific levels of performance in reading, writing, science, and mathematics at each grade level that includes the levels of performance on statewide assessments at which a student must receive remediation or be retained. The HCPS pupil progression plan can be viewed at: http://www.sdhc.k12.fl.us/assets/pdf/studentprogressionplan.pdf

Pursuant to State law, HCPS Board policies require purchasing current instructional materials so that each student has a textbook or other instructional materials as a major tool of instruction in core courses of the appropriate subject areas of mathematics, language arts, science, social studies, reading, and literature for grades K-12. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school. These purchases shall be for instructional materials included on the State-adopted list, except as otherwise provided in State law, and shall be made within the first two years of the adoption cycle. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school.

b. Instructional Strategies

1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

HCPS utilizes Problem-Solving and Response to Instruction/Intervention/Multi-tiered Systems of Support Framework as defined by Florida.

PS-RtI/MTSS is the practice of providing high-quality instruction and intervention matched to student needs using learning rate over time and level of performance to make important instructional decisions. PS-Rt/MTSS involves the systematic use of assessment data to most efficiently allocate resources in order to improve learning for all students. To ensure efficient use of resources, schools begin with the identification of trends and patterns using school-wide and grade-level data. Students who need instructional intervention beyond what is provided universally for positive behavior or academic content areas are provided with targeted, supplemental interventions delivered individually or in small groups at increasing levels of intensity.

The RtI/MTSS framework is characterized by a continuum of academic and behavior supports reflecting the need for students to have fluid access to instruction of varying intensity levels. Three tiers describe the level and intensity of the instruction/interventions provided across the continuum. The three tiers are not, conversely, used to describe categories of students or specific instructional programs. The three tiers are characterized as follows:

Tier 1: Core Universal Instruction and Supports – General academic and behavior instruction and support designed and differentiated for all students in all settings

Tier 2: Targeted Supplemental Interventions and Supports – More focused, targeted instruction/intervention and supplemental support in addition to and aligned with the core academic and behavior curriculum and instruction

Tier 3: Intensive Individualized Interventions and Supports – The most intense (increased time, narrowed focus, reduced group size) instruction and intervention based upon individual student need

provided in addition to and aligned with core and supplemental academic and behavior, curriculum, instruction, and supports

The problem-solving process is critical to making the instructional adjustments needed for continual improvement in both student level of performance and rate of progress and is critical for assessing (through students' response) the effectiveness of the instruction/interventions provided. Throughout the continuum of instruction and intervention, problem solving is used to match instructional resources to educational need. Teams continue to engage in problem solving to ensure that student success is achieved and maintained. The four critical parts of the on-going problem-solving cycle as a consistent way of work for teams are as follows:

I. Define the problem by determining the difference between what is expected and what is occurring. Ask, "What specifically do we want students to know and be able to do when compared to what they do know and are able to do?" When engaged in problem solving at the individual student level, the team should strive for accuracy by asking, "What exactly is the problem?"

II. Analyze the problem using data to determine why the issue is occurring. Generate hypotheses (reasons why students are not meeting performance goals) founded in evidence-based content area knowledge, alterable variables, and instructionally relevant domains. Gather assessment data to determine valid/non-valid hypotheses. Link validated hypotheses to instruction/intervention so that hypotheses will lead to evidence-based instructional decisions. Ask, "Why is/are the desired goal(s) not occurring? What are the barriers to the student(s) doing and knowing what is expected?" Design or select instruction to directly address those barriers.

III. Develop and implement a plan driven by the results of the team's problem analysis by establishing a performance goal for the group of students or the individual student and developing an intervention plan to achieve the goal. Then delineate how the student's or group of students' progress will be monitored and implementation integrity will be supported. Ask, "What are we going to do?"

IV. Measure response to instruction/interventions by using data gathered from progress monitoring at agreed upon intervals to evaluate the effectiveness of the intervention plan based on the student's or group of students' response to the intervention. Progress-monitoring data should directly reflect the targeted skill(s). Ask, "Is it working? If not, how will the instruction/intervention plan be adjusted to better support the student's or group of students' progress?" Team discussion centers on how to maintain or better enable learning for the student(s).

HCPS offers a variety of programs designed to meet the diverse needs of students. In Elementary School these supplemental and enrichment programs include additional time in small teacher-guided groups, computer aided interventions, Extended Learning Time, tutorial support, myOn Reader. In Middle and High Schools, these supplemental and enrichment programs include reading support, computer aided interventions (myOn reader, Dimension U), Tutorial support, Advanced Placement, Dual Enrollment, Grade Enhancement Courses, credit recovery, and extended year programs.

2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Extended School Day

Minutes added to school year: 0

Students are given opportunity to work to obtain mastery of subject. This is through first or more attempts; and, this can be obtained through one-on-one tutoring help sessions, redirection into the lessons through emails, feedback, and phone support, and collaboration in online sessions with other students.

Strategy Rationale

When students are permitted to work towards mastery, they delve deeper into the subject matter thus learning it at a high level.

Strategy Purpose(s)

- Core Academic Instruction

Person(s) responsible for monitoring implementation of the strategy
Grinnell, Tanya, tanya.grinnell@sdhc.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Student achievement data

2. Student Transition and Readiness

a. PreK-12 Transition

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(7)(A)(iii)(V).

1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

In Hillsborough County Public schools, all kindergarten children are assessed for Kindergarten Readiness using the FLKRS (Florida Kindergarten Readiness Screener.) This state-selected assessment contains a subset of the Early Childhood Observation System and the first two measures of the Florida Assessments in Reading (FAIR). The instruments used in the screening are based upon the Florida Voluntary Prekindergarten (VPK) Education Standards. Parents are provided with a letter from the Commissioner of Education, explaining the assessments. Teachers will meet with parents after the assessments have been completed to review student performance. Data from the FAIR will be used to assist teachers in creating homogeneous groupings for small group reading instruction. Children entering Kindergarten may have benefited from the Hillsborough County Public Schools' Voluntary Prekindergarten Program. This program is offered at elementary schools in the summer and during the school year in selected Head Start classrooms and as a blended program in several Early Exceptional Learning Program (EELP) classrooms. Starting in the 2012-2013 school year, students in the VPK program were given the state-created VPK Assessment that looks at Print Knowledge, Phonological Awareness, Mathematics and Oral Language/Vocabulary. This assessment continues to be administered at the start and end of the VPK program. A copy of these assessments are mailed to the school in which the child is registered for kindergarten, enabling the child's teacher to have a better understanding of the child's abilities from the first day of school. Parent Involvement events for Transitioning Children into Kindergarten include Kindergarten Round-Up. This event provides parents with an opportunity to meet the teachers and hear about the academic program. Parents are encouraged to complete the school registration procedure at this time to ensure that the child is able to start school on time.

b. College and Career Readiness

1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

Based on student interest, we will establish Course Selection Sheets and course offerings to best meet our student's needs. The Guidance Department, ESE Specialist, Department Leadss, teachers and APCs will then communicate course offerings to both Hillsborough Virtual students and potential co-enrolled students. Guidance counselors in traditional schools will be provided with information about the courses we offer.

On an annual basis, the school will review new course offerings at the state and district level to continue to offer rigorous and relevant coursework and to meet the State Standards.

2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

Courses and coursework are established in Professional Learning Communities, Advanced Placement, Dual Enrollment, and Career Themed Courses, to help students see the relationships both cross-curricular and within subjects to establish relevance to a student's future. Many of these programs help guide and establish a student for postsecondary readiness (Industry Certifications, college credit, job skills, etc).

3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

Courses and coursework are established in Professional Learning Communities, Advanced Placement, Dual Enrollment, and Career Themed Courses, to help students see the relationships both cross-curricular and within subjects to establish relevance to a student's future. Many of these programs help guide and establish a student for postsecondary readiness (Industry Certifications, college credit, job skills, etc).

4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](), as required by section 1008.37(4), Florida Statutes

District-Level
The Career and Technical Education (CTE) Department provides our counselors with the Programs of Study to help guide students with their educational pathway. The Program of Study maps out the courses and timeline for students to be program completers and successfully transition to postsecondary institutions.
Our district provides a variety of opportunities for students to learn about career pathways at postsecondary institutions through programs such as:
• Amazing Race -Provides 12th grade students an opportunity to gather enrollment requirements, scholarship opportunities and program offerings for incoming college freshmen
• Hi-TEC Trek - Provides 11th graders with an opportunity to explore Hillsborough County's postsecondary technical centers career and program opportunities.
• Wings of Imagination – Provides rising 10th grade girls with the opportunity to explore AS degree programs offered through Hillsborough Community College.
• College and Career Connections – Provides Career and Technical Education teachers, middle and high school counselors the opportunity to visit the four Hillsborough HiTEC centers and five HCC Campuses.
Additionally, the Hillsborough County Career Pathways Consortium coordinates articulation agreements to provide Career and Technical Education Program Completers with free credit at postsecondary institutions across the state of Florida.

School-Level

Students may participate in the following:

• ASVAB - Students interested in possibly enlisting in the military are given an opportunity to take this aptitude test.

• Hi-TEC Centers Field Trip - Students will be given the opportunity to visit multiple centers and learn more about the programs offered at these technical schools.

• USF Senior Access Day - Disadvantaged and underrepresented students are invited to visit USF and learn about careers in various health professions.

• Ready to Work - Students in 12th grade have the opportunity to complete three assessments in the areas of math, reading and interpreting data on the computer in the Success Center. After completing the assessments students are sent a certificate that indicates their scores and the correlating skills. The students then show this certificate to an employer when applying for a job, which makes them more marketable.

• Senior Night - All seniors and their parents are encouraged to attend senior night, where they receive the senior handbook and counselors share valuable information about the senior year. This includes postsecondary information, a timeline of what seniors should be doing during the course of the year, SAT/ACT test dates, etc.

• College Night – The district offers four college nights throughout the county for students to speak directly with over 100 college and university representatives.

• All targeted juniors take the PERT. Based on the results, students are placed in college readiness coursework to prepare for college entrance and college level coursework.

• Financial Aid Night- The district offers eight financial aid nights for students and parents to understand the financial aid process, Bright Futures and state/local scholarship process.

• Pasos al Futuro- The district offers several Pasos al Futuro events throughout the school year for English Language Learners and Spanish speaking families by facilitating a comprehensive presentation that intends to demystify the college planning, admission and financial aid process for students and their families.

• Guidmii- is a web-based academic planning tool available for middle and high school students. The Guidmii platform enables secondary students and parents to develop a roadmap to college and career readiness. Students and parents can view the student's academic options, track high school graduation requirements, obtain information regarding Bright Futures, scholarships, and college admissions information.

II. Needs Assessment

The school's completion of this part may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(6).

A. Problem Identification

1. Data to Support Problem Identification

b. Data Uploads
Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

No files were uploaded

2. Problem Identification Summary
This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why"? or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

C. Strategic Goals

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal   **B =** Barrier   **S** = Strategy

1 = Problem Solving Step   🔑 S123456 = Quick Key

Strategic Goals Summary

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement.

G2. Student achievement, as evidenced by successful completions, will increase when students are engaged in rigorous academics in an online environment.

G3. Student achievement, as evidenced by successful completions, will increase when teachers are made aware of current procedures and routines.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement. 1a

🔑 G095052

Targets Supported 1b

Indicator	Annual Target
School Grade - Percentage of Points Earned	41.0

Targeted Barriers to Achieving the Goal 3

- Professional development for teachers is needed to fully and continually develop their talents

- Differentiated support is needed to support unique student needs

Resources Available to Help Reduce or Eliminate the Barriers 2

- Differentiated support is needed to support unique student needs

Plan to Monitor Progress Toward G1. 8

Our personnel is able to utilize the problem solving process to create and sustain effective systems that support student achievement

Person Responsible

Tanya Grinnell

Schedule

Quarterly, from 10/2/2017 to 5/25/2018

Evidence of Completion

KPI data, FSA data, school grade data, teacher evaluation data

G2. Student achievement, as evidenced by successful completions, will increase when students are engaged in rigorous academics in an online environment. 1a

G090708

Targets Supported 1b

Indicator	Annual Target
Math Gains	65.0
High School Acceleration	60.0

Targeted Barriers to Achieving the Goal 3

- Student pace
- Parent/Student Communication

Resources Available to Help Reduce or Eliminate the Barriers 2

- VSA Log
- Discussion Based Assessment
- Team Level Meeting
- Blackboard Collaborate Classroom
- Parent and Student Monthly Contact
- email, texts, social media, phone calls
- boot camps
- Pace Chart
- Note Taking Guides
- Weekly Update videos
- Video Reviews of weekly topics

Plan to Monitor Progress Toward G2. 8

Students will remain on pace in math courses.

Person Responsible
Tanya Grinnell

Schedule
Quarterly, from 8/10/2017 to 5/31/2018

Evidence of Completion
VSA Logs Math gains on standardized testing will increase to 65% or above.

Plan to Monitor Progress Toward G2. `8`

An increase of students enrolled in AP, Dual Enrollment, and Industry Certification courses.

> **Person Responsible**
> Tanya Grinnell
>
> **Schedule**
> On 5/31/2018
>
> ***Evidence of Completion***
> Student Schedules High School Acceleration will increase to 60% or above.

G3. Student achievement, as evidenced by successful completions, will increase when teachers are made aware of current procedures and routines. `1a`

🔍 G090709

Targets Supported `1b`

Indicator	Annual Target
4-Year Grad Rate (Standard Diploma)	80.0

Targeted Barriers to Achieving the Goal `3`

- Teacher support

Resources Available to Help Reduce or Eliminate the Barriers `2`

- VSA Log

- Discussion Based Assessments

- Team Level Meetings

- Local and State Technical Resources/Support

- Parent/Student communication

- Regular updates from Supervisor

- Email, texts, social media, phone calls

Plan to Monitor Progress Toward G3. `8`

Students will complete the course on time without extensions.

> **Person Responsible**
> Tanya Grinnell
>
> **Schedule**
> Semiannually, from 8/10/2017 to 5/31/2018
>
> ***Evidence of Completion***
> Successful course completions.

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal   **B =**   **S** = Strategy
                      Barrier

 1 = Problem Solving Step   🔑 S123456 = Quick Key

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement. 1

🔑 G095052

G1.B1 Professional development for teachers is needed to fully and continually develop their talents 2

🔑 B255848

G1.B1.S1 Provide professional development for teachers based upon the unique needs of the school to support student academic achievement, as reflected in the budget narrative. 4

🔑 S270413

Strategy Rationale

Teachers will need to continually develop and improve to support the students at their schools. PD will be provided in a variety of platforms and at various times throughout the school year based upon the needs of the teachers, the students, and the school. Data from teacher evaluations, walkthroughs, and student achievement sources will be utilized to make decisions about the appropriateness of PD.

Action Step 1 5

Registration Fees for Professional Conferences to include Out-of-County Travel

Person Responsible

Tanya Grinnell

Schedule

On 5/25/2018

Evidence of Completion

tration, District Travel Forms

Plan to Monitor Fidelity of Implementation of G1.B1.S1 `6`

As reflected in the budget narrative, PD is being provided to teachers that supports student academic achievement

Person Responsible

Tanya Grinnell

Schedule

On 5/25/2018

Evidence of Completion

County Travel Forms, Agendas

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 `7`

Teachers are developing their capacity to deliver rigorous instruction, supporting student academic achievement, based on the needs of the school as reflected in the budget narrative

Person Responsible

Tanya Grinnell

Schedule

Quarterly, from 10/2/2017 to 5/25/2018

Evidence of Completion

EWS Data

G1.B2 Differentiated support is needed to support unique student needs `2`

🔑 B255849

G1.B2.S1 Supplemental support may be needed to support struggling or advanced learners, based on data and the unique needs of the students at the school site, as reflected in the budget narrative. 4 `4`

🔑 S270419

Strategy Rationale

A research-based curriculum piece may be identified to meet a specific need at a school site, such as a specific reading intervention curriculum. Specific adult support such as an assistant teacher or aide to support PS-MTSS/RtI implementation, will be identified by specific sites as reflected in the budget narrative.

Action Step 1 `5`

Utilize assistant teachers/aides, NBE retired teachers, and certified teachers to support implementation of PS-MTSS/RtI systems, as reflected in the budget narrative

Person Responsible

Tanya Grinnell

Schedule

Annually, from 10/2/2017 to 5/25/2018

Evidence of Completion

Staff allocation reports

Plan to Monitor Fidelity of Implementation of G1.B2.S1 `6`

Support personnel has been added

Person Responsible

Tanya Grinnell

Schedule

Annually, from 10/2/2017 to 5/25/2018

Evidence of Completion

Personnel records

Plan to Monitor Effectiveness of Implementation of G1.B2.S1 `7`

Students and families supported through PS/MTSS-RtI process

Person Responsible

Tanya Grinnell

Schedule

Quarterly, from 10/2/2017 to 5/25/2018

Evidence of Completion

EWS data

G2. Student achievement, as evidenced by successful completions, will increase when students are engaged in rigorous academics in an online environment. `1`

🔑 G090708

G2.B1 Student pace `2`

🔑 B242329

G2.B1.S1 All instructors will communicate the importance of remaining on pace in math courses to students and parents. `4`

🔑 S255431

Strategy Rationale

When students/parents are consistently reminded of the importance of completing math curriculum on time, student scores on formatives will increase due to the development of the requisite skills prior to taking standardized tests.

Action Step 1 `5`

When speaking with students and/or parents, all teachers will discuss math pace and upcoming formative assessments.

Person Responsible

Tanya Grinnell

Schedule

Quarterly, from 8/10/2017 to 5/31/2018

Evidence of Completion

VSA log

Action Step 2 `5`

Pending grant approval, students will receive teacher tutoring after hours as needed to support on-time graduation

Person Responsible

Tanya Grinnell

Schedule

Weekly, from 10/2/2017 to 5/25/2018

Evidence of Completion

Sign-in sheet, student roster

Plan to Monitor Fidelity of Implementation of G2.B1.S1 `6`

The VSA log will be monitored for communication via stakeholders regards math pace.

Person Responsible

Tanya Grinnell

Schedule

Quarterly, from 8/10/2017 to 5/31/2018

Evidence of Completion

VSA Log

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 `7`

Students will finish math courses on pace.

Person Responsible

Tanya Grinnell

Schedule

On 5/31/2018

Evidence of Completion

Student completions.

G2.B2 Parent/Student Communication 2

🔑 B242330

G2.B2.S1 Students and parents will be made aware of opportunities for AP Courses, Dual Enrollment Courses, and Industry Certification Courses. 4

🔑 S255432

Strategy Rationale

When stakeholders are aware of opportunities for advancement, they will enroll in courses that provide access to certifications and/or credits that they can use upon graduation.

Action Step 1 5

Students and parents will be made aware of and encouraged to enroll in AP, Dual Enrollment, and/or courses that provide Industry Certification.

Person Responsible

Tanya Grinnell

Schedule

Semiannually, from 8/10/2017 to 5/31/2018

Evidence of Completion

Student Schedules

Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Student schedules will be reviewed for AP, Dual Enrollment, and/or Industry Certification courses.

Person Responsible

Tanya Grinnell

Schedule

Semiannually, from 8/10/2017 to 5/31/2018

Evidence of Completion

Student Schedules

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 `7`

Students will gain college credit and/or industry certification through successful completion of a Dual Enrollment Course, a 3+ on an AP Exam, and/or attaining an industry certification.

Person Responsible

Tanya Grinnell

Schedule

On 5/31/2018

Evidence of Completion

Student records

G3. Student achievement, as evidenced by successful completions, will increase when teachers are made aware of current procedures and routines. `1`

🔑 G090709

G3.B3 Teacher support `2`

🔑 B242334

G3.B3.S1 Create a bi-weekly email update from supervisor to instructors. `4`

🔑 S255435

Strategy Rationale

Bi-weekly emails will provide teachers with updated information pertinent to student success.

Action Step 1 `5`

Regular updates of procedures and routines as well as student, teacher, staff, and administration news.

Person Responsible

Tanya Grinnell

Schedule

Biweekly, from 8/10/2017 to 5/31/2018

Evidence of Completion

Emails will be sent to HVS instructors via HVS internal mail.

Plan to Monitor Fidelity of Implementation of G3.B3.S1 `6`

Biweekly emails

Person Responsible

Tanya Grinnell

Schedule

Biweekly, from 8/10/2017 to 5/31/2018

Evidence of Completion

Emails

Plan to Monitor Effectiveness of Implementation of G3.B3.S1 `7`

Biweekly emails

Person Responsible

Tanya Grinnell

Schedule

Semiannually, from 8/10/2017 to 5/31/2018

Evidence of Completion

Emails

G3.B3.S2 Hold bi-monthly meetings to discuss best practices [4]

🔑 S255436

Strategy Rationale

Bi-monthly meetings will provide teachers with information focused on best practices in an on-line environment.

Action Step 1 [5]

Meetings will provide current information of procedures and routines as well as student, teacher, staff, and administration news.

Person Responsible

Tanya Grinnell

Schedule

Every 2 Months, from 8/10/2017 to 5/31/2018

Evidence of Completion

Blackboard Collaborate digital recordings and/or Teacher sign-in sheet.

Action Step 2 [5]

Pending grant approval, provide opportunity for staff members to attend iNacol Symposium and/or FLDVIPN - bringing back knowledge to share

Person Responsible

Tanya Grinnell

Schedule

Annually, from 10/2/2017 to 5/25/2018

Evidence of Completion

Plan to Monitor Fidelity of Implementation of G3.B3.S2 6

Blackboard Collaborate Recordings and/or Sign in Sheets

Person Responsible

Tanya Grinnell

Schedule

Semiannually, from 8/10/2017 to 5/31/2018

Evidence of Completion

Sign in sheets and/or recordings will be saved.

Plan to Monitor Effectiveness of Implementation of G3.B3.S2 7

Procedures and routines will be followed

Person Responsible

Tanya Grinnell

Schedule

Quarterly, from 8/10/2017 to 5/31/2018

Evidence of Completion

VSA and Educator Walkthroughs will be utilized to ensure that teachers are following the rules and procedures as discussed during meetings.

IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
2018					
G1.MA1 M386844	Our personnel is able to utilize the problem solving process to create and sustain effective...	Grinnell, Tanya	10/2/2017	KPI data, FSA data, school grade data, teacher evaluation data	5/25/2018 quarterly
G1.B2.S1.A1 A362039	Utilize assistant teachers/aides, NBE retired teachers, and certified teachers to support...	Grinnell, Tanya	10/2/2017	Staff allocation reports	5/25/2018 annually
G1.B2.S1.MA1 M386854	Support personnel has been added	Grinnell, Tanya	10/2/2017	Personnel records	5/25/2018 annually
G1.B2.S1.MA1 M386855	Students and families supported through PS/MTSS-RtI process	Grinnell, Tanya	10/2/2017	EWS data	5/25/2018 quarterly
G1.B1.S1.A1 A362029	Registration Fees for Professional Conferences to include Out-of-County Travel	Grinnell, Tanya	10/2/2017	tration, District Travel Forms	5/25/2018 one-time
G1.B1.S1.MA1 M386841	As reflected in the budget narrative, PD is being provided to teachers that supports student...	Grinnell, Tanya	10/2/2017	County Travel Forms, Agendas	5/25/2018 one-time
G1.B1.S1.MA1 M386843	Teachers are developing their capacity to deliver rigorous instruction, supporting student academic...	Grinnell, Tanya	10/2/2017	EWS Data	5/25/2018 quarterly
G2.B1.S1.A2 A352446	Pending grant approval, students will receive teacher tutoring after hours as needed to support...	Grinnell, Tanya	10/2/2017	Sign-in sheet, student roster	5/25/2018 weekly
G3.B3.S2.A2 A355305	Pending grant approval, provide opportunity for staff members to attend iNacol Symposium and/or...	Grinnell, Tanya	10/2/2017		5/25/2018 annually
G2.B2.S1.MA1 M353082	Student schedules will be reviewed for AP, Dual Enrollment, and/or Industry Certification courses.	Grinnell, Tanya	8/10/2017	Student Schedules	5/31/2018 semiannually
G2.B2.S1.A1 A335084	Students and parents will be made aware of and encouraged to enroll in AP, Dual Enrollment, and/or...	Grinnell, Tanya	8/10/2017	Student Schedules	5/31/2018 semiannually
G3.B3.S1.MA1 M353089	Biweekly emails	Grinnell, Tanya	8/10/2017	Emails	5/31/2018 semiannually
G2.B2.S1.MA1 M353081	Students will gain college credit and/or industry certification through successful completion of a...	Grinnell, Tanya	8/10/2017	Student records	5/31/2018 one-time
G3.B3.S1.A1 A335089	Regular updates of procedures and routines as well as student, teacher, staff, and administration...	Grinnell, Tanya	8/10/2017	Emails will be sent to HVS instructors via HVS internal mail.	5/31/2018 biweekly
G2.B1.S1.A1 A335083	When speaking with students and/or parents, all teachers will discuss math pace and upcoming...	Grinnell, Tanya	8/10/2017	VSA log	5/31/2018 quarterly
G2.B1.S1.MA1 M353080	The VSA log will be monitored for communication via stakeholders regards math pace.	Grinnell, Tanya	8/10/2017	VSA Log	5/31/2018 quarterly
G2.B1.S1.MA1 M353079	Students will finish math courses on pace.	Grinnell, Tanya	8/10/2017	Student completions.	5/31/2018 one-time
G3.MA1 M353093	Students will complete the course on time without extensions.	Grinnell, Tanya	8/10/2017	Successful course completions.	5/31/2018 semiannually
G2.MA2 M353084	An increase of students enrolled in AP, Dual Enrollment, and Industry Certification courses.	Grinnell, Tanya	8/10/2017	Student Schedules High School Acceleration will increase to 60% or above.	5/31/2018 one-time

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G2.MA1 M353083	Students will remain on pace in math courses.	Grinnell, Tanya	8/10/2017	VSA Logs Math gains on standardized testing will increase to 65% or above.	5/31/2018 quarterly
G3.B3.S2.MA1 M353091	Procedures and routines will be followed	Grinnell, Tanya	8/10/2017	VSA and Educator Walkthroughs will be utilized to ensure that teachers are following the rules and procedures as discussed during meetings.	5/31/2018 quarterly
G3.B3.S2.MA1 M353092	Blackboard Collaborate Recordings and/or Sign in Sheets	Grinnell, Tanya	8/10/2017	Sign in sheets and/or recordings will be saved.	5/31/2018 semiannually
G3.B3.S2.A1 A335090	Meetings will provide current information of procedures and routines as well as student, teacher,...	Grinnell, Tanya	8/10/2017	Blackboard Collaborate digital recordings and/or Teacher sign-in sheet.	5/31/2018 every-2-months
G3.B3.S1.MA1 M353090	Biweekly emails	Grinnell, Tanya	8/10/2017	Emails	5/31/2018 biweekly

V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement.

G1.B1 Professional development for teachers is needed to fully and continually develop their talents

G1.B1.S1 Provide professional development for teachers based upon the unique needs of the school to support student academic achievement, as reflected in the budget narrative.

PD Opportunity 1

Registration Fees for Professional Conferences to include Out-of-County Travel

Facilitator

iNacol Symposium

Participants

7 Teachers

Schedule

On 5/25/2018

G3. Student achievement, as evidenced by successful completions, will increase when teachers are made aware of current procedures and routines.

G3.B3 Teacher support

G3.B3.S2 Hold bi-monthly meetings to discuss best practices

PD Opportunity 1

Meetings will provide current information of procedures and routines as well as student, teacher, staff, and administration news.

Facilitator

Tanya Grinnell

Participants

All Instructors

Schedule

Every 2 Months, from 8/10/2017 to 5/31/2018

VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

VII. Budget

1	G1.B1.S1.A1	Registration Fees for Professional Conferences to include Out-of-County Travel				$5,645.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
	6400	330-Travel	7023 - Hillsborough Virtual School	UniSIG	0.0	$5,645.00
			Notes: Notes			
2	G1.B2.S1.A1	Utilize assistant teachers/aides, NBE retired teachers, and certified teachers to support implementation of PS-MTSS/RtI systems, as reflected in the budget narrative				$16,982.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
	5100	120-Classroom Teachers	7023 - Hillsborough Virtual School	UniSIG	0.22	$11,251.00
			Notes: NotesCertified Teachers, tutors, @ $27/hr x 15 hrs wk x 26 weeks including fringe benefits			
	5100	510-Supplies	7023 - Hillsborough Virtual School	UniSIG	0.0	$4,709.00
			Notes: Notes			
	7200	391-Subagreements up to $25,000	7023 - Hillsborough Virtual School	UniSIG	0.0	$1,022.00
			Notes: Indirect Cost @ 4.76%			
3	G2.B1.S1.A1	When speaking with students and/or parents, all teachers will discuss math pace and upcoming formative assessments.				$0.00
4	G2.B1.S1.A2	Pending grant approval, students will receive teacher tutoring after hours as needed to support on-time graduation				$0.00
5	G2.B2.S1.A1	Students and parents will be made aware of and encouraged to enroll in AP, Dual Enrollment, and/or courses that provide Industry Certification.				$0.00
6	G3.B3.S1.A1	Regular updates of procedures and routines as well as student, teacher, staff, and administration news.				$0.00
7	G3.B3.S2.A1	Meetings will provide current information of procedures and routines as well as student, teacher, staff, and administration news.				$0.00
8	G3.B3.S2.A2	Pending grant approval, provide opportunity for staff members to attend iNacol Symposium and/or FLDVIPN - bringing back knowledge to share				$0.00
					Total:	$22,627.00