

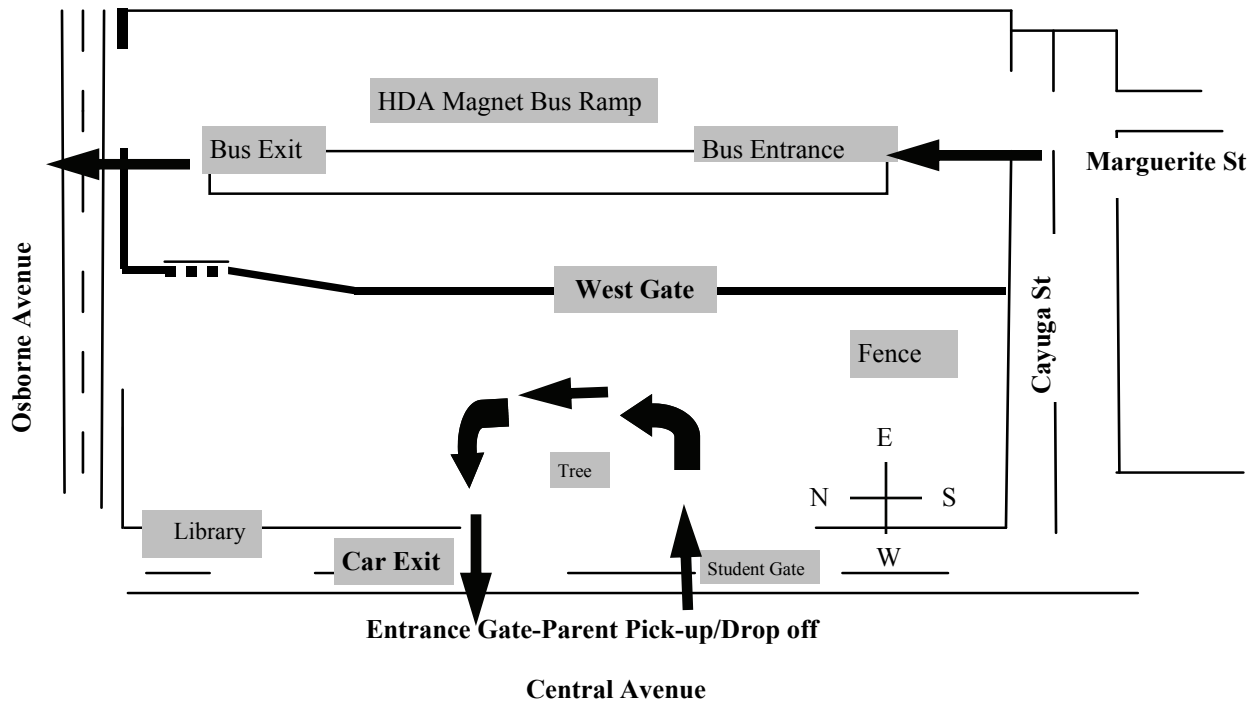
Procedures for Pick-up/Drop-off at Transfer Ramps

HDA Bus Ramp

Arrival times will be strictly enforced. Transfer arrival times must be no later than **6:30 A.M.** HDA is located on Cayuga off of Central Avenue, south of Osborne Avenue.

Morning Drop Off:

- ☞ Cars are to come through the entrance gate on Central Avenue and release the students at the student gate. The student walk-ons will enter from Central Avenue through the student gate. Once inside the gate, the students walk on the yellow safety zone area to board the first available bus until transfer is called.
- ☞ Once the gates are closed and the transfer area has been determined to be clear, students arriving late will not be allowed to enter the ramp to board a bus. Parents arriving after the transfer call must transport their children to the designated schools.



Afternoon Pick Up:

- ☞ Students will exit the bus and walk to the West Gate. Students whose parents have designated a transfer ramp as an afternoon bus stop must carry a badge, furnished by Hillsborough District Schools upon enrollment in magnet schools, for permission to leave the transfer ramp. If a student fails to produce the badge, he/she must return to their network bus for transport to the neighborhood bus stop.
- ☞ Parents arriving after the afternoon transfer must pick up their children from the neighborhood bus stops. Parents causing a disruption at a Magnet Transfer Ramp will forfeit the privilege of using the ramp as a bus stop and shall be liable for prosecution under Florida State Statutes 1006.145, 810.097.

Conditions:

- ☞ After three late arrivals, parents will no longer be allowed to use the transfer ramp as a designated bus stop. Parents will be able to choose 1 of 3 options: 1) transport the child to and from school each day; 2) use magnet neighborhood bus stops; 3) return child to the neighborhood school. Three late arrivals will be referred to the District Magnet Office for review.
- ☞ Parents arriving late in the afternoon to the transfer ramp must pick up their child from their neighborhood bus stop. Three late arrivals will result in cancellation of the use of the transfer ramp as a designated bus stop.