

Assistant Principal Induction Program

Courses

YEAR ONE	
Topic	OVERVIEW
Roles, Tasks and Responsibilities of Secondary Assistant Principals	Provides an overview of APIP, addresses the challenges new assistant principals face, as well as the role of AP mentor, how to form powerful partnerships with the principal, and focuses on effective teaching and learning
Improving Student Culture and Safety	Developing schoolwide safety and discipline plans, the use of resource personnel, setting and meeting Exceptional Student Education (ESE) guidelines and using Dashboard to monitor student discipline
Using Data to Advance the Learning of All Students... Advancing Progress of Exceptional Student Education (ESE) Students	Discusses the importance of data-driven decisions, how to monitor student progress, being accountable for ESE students and using HCPS Data Systems
Supporting Student Progress Through Response to Intervention	Discusses the role of the assistant principal in meeting the needs of all students through the Response to Intervention process
Best Practices for Communicating with Internal and External Stakeholders and Resolving Conflicts to Achieve a Win-Win	Assesses various communication strategies, use of parent surveys and other input mechanisms to assess current communication efforts and learn and practice best ways for achieving win-win solutions
Time Management Strategies that Lead to Improved Leadership	Includes organization and prioritization, distributive leadership and delegation, and planning ahead for each day
Student Assessment, Achievement and Progression	Discusses testing schedules and security, making retention and promotion decisions, conducting data chats
Restorative Practices	Understanding the assistant principal role in supporting students struggling to meet the behavioral expectations and how to meet the student's needs in order to promote success
Leading for Equity	Discusses "equity versus equality," showcases best practices for achieving equity, setting rigorous goals for students and closing the achievement gap, and takes a deep dive into student data using Dashboard

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YEAR TWO	
Topic	OVERVIEW
Improving Staff Culture and Introduction to Year Two APIP and Problem of Practice Protocol	Analyzing TELL (teacher working conditions) results and strategies for building a positive staff culture
Improving Student Culture...A Look into SCIP Results and Discipline Trends	Analyzing SCIP (student culture) results, analyzing discipline trends and making plans to improve student culture
Meeting the Needs of All Students Through Effective Implementation of Response to Intervention and Professional Learning Communities (Continuation from Year One Session)	Takes a deep dive into student interventions and results, highlights ways to improve problem-solving approaches and implementation of Professional Learning Communities
Providing Effective Feedback and Coaching to Improve Teacher Effectiveness	Demonstrates various feedback models and the use of coaching to advance teacher practice
Vertical Articulation: A Student's Journey from Elementary to Middle to High School	Setting student expectations across all levels
Restorative Practices	Understanding the assistant principal role in supporting students struggling to meet the behavioral expectations and how to meet the student's needs in order to promote success
Becoming a Transformational Leader...Effectively Leading Change	Assesses the difference between transformational and transactional leadership, shares best practices that lead to transformational leadership and effective change management
Culturally Responsive Leadership	Leaders explore their role in promoting equity for all in the school. Issues in curriculum and culture are covered in this session.
Appreciative Education and Growth Mindset to Drive School Improvement	Strategies and techniques associated with Strengths Based Leadership, Appreciative Inquiry and Positive Psychology are studied as a model for creating a generative educational environment to promote student success