

**FACILITY SPACE CHART**

**DOCUMENT NUMBER: 00520**

**APPLICATION: ELEMENTARY, MIDDLE AND HIGH SCHOOL**

**DATE OF ISSUE:**

**12-05-07 - Revised Totals page and Instruction #4 on Room Information Form**  
10-20-05 - Added student stations/gross square foot ratio  
07-24-03 - First issued

**NOTES:**

None

**ATTACHMENTS:**

Certification Form  
Parcel Information Form  
Facility Information Form  
Building Information Form  
Room Information Form



**PARCEL INFORMATION FORM**

**STREET ADDRESS:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**ACREAGE:** \_\_\_\_\_

**OWNERSHIP:**  School Board  Other

**PLAYGROUND:**  Provided  Not Provided

**ATHLETIC FIELDS\*:**  Provided  Not Provided \*lighted, fully developed football, baseball and/or softball fields

**SITE DRAINAGE:**  Adequate  Not Adequate

**LANDSCAPING:**  Fully Developed (ie site is fully planted and irrigated)  Partially Developed  None

**PARKING:**  Fully Developed (fully paved)  Partially Developed  None

**PLAN TYPE:**  Courtyard plan  Finger plan  Campus plan  Combination

**SEWAGE:**  On Site Treatment Plant  On Site Septic Tank System  Public

**WATER:**  On Site Well  Public

**POLICE:**  City  County

**FACILITY INFORMATION FORM**

**FACILITY NAME:** \_\_\_\_\_

<b>TYPE (SUFFIX):</b>	<input type="checkbox"/> School	<input type="checkbox"/> Ancillary Facility (maint., etc)	<input type="checkbox"/> Administrative Facility (Offices)	<input type="checkbox"/> District-Owned Charter School			
<b>CAP. OUTLAY STATUS:</b>	<b>SCHOOL:</b>	<input type="checkbox"/> Usable	<input type="checkbox"/> Not Usable	<b>OTHER TYPE:</b>	<input type="checkbox"/> Usable	<input type="checkbox"/> Not Usable	<input type="checkbox"/> <b>LEASED OUT</b>
<b>USE:</b>	<input type="checkbox"/> Elem	<input type="checkbox"/> Middle	<input type="checkbox"/> High	<input type="checkbox"/> ESE	<input type="checkbox"/> Adult	<input type="checkbox"/> Voc/Tech/Career	<input type="checkbox"/> Other

**BUILDING INFORMATION FORM** (Complete one form for each building constructed, extended, remodeled or renovated)

**BUILDING NO.** \_\_\_\_\_

**OWNERSHIP**

School Board     Other

**USE**

Elementary     Middle     High     ESE     Adult     Tech/Career     Other

**STRUCTURE**

Concrete     Steel     Wood     Combination

**EXT. WALLS**

Concrete     Brick     CMU     Stud/Stucco     Wood     Combination     Other

**CORRIDOR LOADING**

Single Inside     Double Inside     Single Outside     Double Outside     None

**NUMBER OF STORIES** \_\_\_\_\_

**INTERCOM**

Two-Way     None

**HEAT SOURCE**

Oil     Gas     Electric     None

**HEAT CAPACITY**

Adequate     Not Adequate

**YEAR CONSTRUCTED** \_\_\_\_\_

**YEAR MODIFIED\*** \_\_\_\_\_

\*extended, remodeled, or partially remodeled. Do not enter a year here for buildings which are only renovated.

**MECH. VENTILATION**

Provided     Not Provided

**ARTIFICIAL LIGHT**

Shielded Fluor.     Combination     None

**LIGHT ADEQUACY**

Adequate     Inadequate

**COOLING**

Central System     Local Zone     Individual units     Combination     None

**TELEPHONE**

Complete to all Rooms     Partial     None

**TV SYSTEM**

Closed Circuit     Cable     Antenna     Combination     None

**HEAT DISTRIBUTION**

Hot Air Central     Hot Water Cent     Hot Air Zone     Hot Water Zone     None

## **ROOM INFORMATION FORM**

### **INSTRUCTIONS:**

- (1) Provide an A, B, and C box for EACH building, and insert the building number at the top of the page where indicated.
- (2) Use as many pages of this chart as necessary to list each space included in the project.
- (3) All spaces must be listed in **F.I.S.H. number order** within each of the boxes A, B, or C.
- (4) Use the **proper name** of the space as given in the Educational Specification.
- (5) For new construction, enter the Architect's room numbers in completing this form for Phase I and II. Enter the District-assigned Florida Inventory of School Houses (F.I.S.H.) numbers at Phase III.
- (6) At Phase III, every space with an assigned F.I.S.H. number is to be included herein. **Only the District may assign F.I.S.H. numbers.**
- (7) Spaces in which no actual work is being performed in this project and only the F.I.S.H. number is being changed are to be listed as "renovated" space for the purposes of this chart.
- (8) List all areas at full actual size.
- (9) Insert the **inventory code** for each space, as given on the Schedule of Spaces for the particular project, available from the Project Coordinator or in the Prototype Ed Spec available on the Documents page at: <http://apps.sdhc.k12.fl.us/sdhc2/planning/>



**TOTALS**

**RENOVATED/REMODELED CONSTRUCTION**

		NET SQ. FT.
1.	Total Renovated Construction (sum of all "A", "B", and "C" boxes above)	
2.	Total Remodeled Construction (sum of all "A", "B", and "C" boxes above)	

**NEW CONSTRUCTION**

3.	Number of New Student Stations	
4.	Gross New SF per New Student Station (Line 13 below divided by Line 3 above)	
5.	Total General Spaces (sum of all "A" boxes above)	
6.	Total Mechanical/electrical (sum of all "B" boxes above)	
7.	TOTAL NET AREA, LINES 5 + 6	
	<u>Circulation, Walls, Covered Walks, Overhangs</u>	
8.	Total Circulation spaces with room or FISH nos (sum of all "C" boxes above)	
9.	Total wall thickness (interior and exterior)	
10.	Total covered walks not included in Line 8 above	
11.	Total overhangs not included in Line 8 or 10 above	
12.	Total Circulation, Walls, Covered Walks, Overhangs, Lines 8-11	
13.	TOTAL GROSS AREA, LINE 7 + 12	

<b>COMPARISON OF ACTUAL VS ALLOWABLE CONSTRUCTION*</b>		ALLOWABLE	ACTUAL
14.	Total Mechanical/Electrical		
15.	Total Circulation, Walls, Covered Walks, Overhangs		

\*Instructions for Lines 14 and 15 are as follows:

Line 14. Mechanical/Electrical

Allowable: enter 6% of Line 7.

Actual: enter result from Line 6.

If the actual area exceeds the allowable then a written explanation must be provided below.

Line 15. Circulation, Walls, Covered Walks and Overhangs

Allowable: enter 27% of Line 7 for elementary schools, 32% for middle schools, and 34% for high schools.

Actual: calculate as follows: Line 8 + Line 9 + (1/2 Line 10) + (1/3 Line 11)

If the actual area exceeds the allowable then a written explanation must be provided below.