

COLOR SELECTION PROCESS

DOCUMENT NUMBER: 00800

APPLICATION: ELEMENTARY, MIDDLE AND HIGH SCHOOL

DATE OF ISSUE:

10-08-15 - General revisions
09-21-05 - Revised VCT color
08-27-03 - added note regarding VCT color and exterior paint color
03-03-00 - added list of required samples

NOTES:

1. The Design Professional is to specify that colors will be selected from the manufacturer's full color line, and not limited to standard color groups.
2. The color samples are to be provided by the General Contractor/Construction Manager (GC/CM) and not obtained from any other source. The Design Professional must specify an appropriate number of samples to allow for a minimum of three color boards.
3. The exterior and interior colors are to be selected together, wherever possible. To accomplish this, the Design Professional must specify and the GC/CM must enforce the time limit for submittal of samples.
4. The Design Professional is to provide a minimum of three **distinctly different** color schemes for Owner review. Variations on these may be provided as additional schemes. Failure to provide three distinctly different schemes will delay the color selection process.
5. The Design Professional is encouraged to discuss colors with the Project Coordinator prior to preparing the color boards. In some cases, accent walls and site-specific variations may be desired.
6. Floor patterns must be graphically shown on the color board. Wall tile patterns, if proposed, are to be graphically shown on the color board.
7. Each scheme is to be mounted on a presentation board. Sample size is to be representative of the amount of the material being installed. For example, an accent wall color sample is to be small in size as compared to the field color sample. Accurately represent the predominant colors so that the school staff can visualize the end result.
8. When a sample is proposed for more than one item, the label is to list each item (ie "doors, frames, louvers"). Please note: labeling of each sample must be descriptive and clear as to where each material is proposed for use to avoid problems with furniture selections.
9. Each of the three schemes is to be a school-wide scheme. Colors are not to vary from area to area unless specifically approved in advance of the color board submittal.
10. The three color boards are to be delivered to the Project Coordinator for review, **along with all of the submitted color samples**. When the Project Coordinator has determined that the three schemes are presentable, a Color Selection Committee meeting will be scheduled to allow the Design Professional to present the schemes to the school staff.
11. For Remodeling, Renovation and Additions at existing facilities, one of the three schemes is to reflect the existing color scheme. Photographs of the existing color scheme are to be provided on **each** of the color boards.

12. Upon approval by the Color Selection committee, the color board will be turned over to the Principal for use in ordering furniture. The architect is to retain a copy of each approved sample. Changes required due to discontinued products must be approved by the Project Coordinator. Comparison with the original selection will be the basis for approval.
13. Elevator finishes are to be neutral and not presented on the color board.
14. Markerboards are to be white, and not presented on the color board.
15. Locker color at elementary schools need not be presented on the color board, due to the limited quantity and back-of-house locations.
16. Tile grout at ceramic and quarry tile floors is to be dark colored. The grout sample is to be included on the color board.
17. Exterior field paint will be light colored unless otherwise approved.
18. At a minimum, each scheme is to include a material sample for each of the items listed below, where applicable to the project.

Paint colors for interior & exterior walls, soffits, doors/frames
 Paint colors for exterior metal incl railings, canopies, flashings, louvers
 Window frames
 Louvers
 Brick, precast concrete, colored CMU
 VCT floor with any required accent colors and layout of pattern (only for areas that require pattern)
 Stained concrete floors
 Plastic Laminate for Casework (bases and countertops) and edge banding material
 Plastic Laminate for Library shelving end panels and tops
 Color of metal library-type shelves
 Tackboards and tackwalls
 Ceramic tile colors (and patterns, if proposed)
 Quarry tile
 Grout (ceramic tile and quarry tile)
 Lockers
 Carpet
 Epoxy flooring
 Vinyl base
 Bleachers (if other than aluminum or natural wood)
 Stage Curtain
 Vertical Blinds
 Auditorium seats

ATTACHMENTS:

None