

GUIDANCE
February 3, 2014

1. PROGRAM REQUIREMENTS

Refer to the project-specific Schedule of Spaces for student stations, square footage, and for any requirements that may differ from the prototype requirements listed below:

- 1 Reception/Secretarial Area
- 6 Offices
- 1 Records Room
- 1 Conference Room

II. PROGRAM FURNITURE AND EQUIPMENT

Refer to the Furniture and Equipment List for Owner-provided furniture and equipment.

III. SPECIAL CONSIDERATIONS

1. Heating/Ventilation/Air Conditioning

Standard, refer to the General Design Requirements section.

2. Acoustical

Standard, refer to the General Design Requirements section.

3. Floor

Standard, refer to the General Design Requirements section.

4. Walls

Walls are to extend to the deck above at all Offices.
Provide the appropriate fire or smoke rating at the Records Room.

5. Ceiling

Standard, refer to the General Design Requirements section.

6. Lighting

Standard, refer to the General Design Requirements section.

7. Windows

Provide a window in the Reception/Secretarial Area to provide students with a view into the space.

8. Doors

Standard, refer to the General Design Requirements section.

9. Water

Not applicable

10. Communications

Provide a clock and intercom speaker in each Office and in the Conference Room and Reception/Secretarial Area.

Provide a voice/data outlet with adjacent power outlet in each Office and in the Reception/Secretarial Area, in accordance with the General Design Requirements section and SDHC standards.

Provide AV connections and associated power outlets, in accordance with the General Design Requirements section and SDHC standards.

11. Electrical

Standard, refer to the General Design Requirements section.

12. Gas and Air

Not applicable

13. Safety

Standard, refer to the General Design Requirements section.

14. Fencing

Not applicable

15. Service Drives

Not applicable

16. Parking

Not applicable

17. Contractor-Provided Equipment and Casework

Not applicable

18. Contractor-Provided Instructional Aids

Conference Room

Provide a 4' wide x 4' high markerboard with 4' wide x 4' high tackboard on one (1) side, bottom to be mounted 36" above the floor.

Install an owner-provided projector and mounting bracket, centered on the wall over the markerboard.

19. Other Considerations

Provide interior access from the Guidance area to the Administration area to facilitate shared use of Storage Rooms, Conference Rooms and Staff Toilet Rooms.
The Guidance area is to be accessible to students from a covered walkway.

SPACE RELATIONSHIPS

